



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Five Town CSD
Regular School Board Meeting
Rose Hall Board Room
Wednesday, September 7, 2022
7:00 P.M.

Meeting URL: <https://www.fivetowns.net/live>

AGENDA

1. Call to Order
2. Adjustments to the Agenda
3. Public Comment on Items not on the Agenda
4. Minutes
 - a. Approval of the June 22, 2022 Board Meeting minutes
 - b. Approval of the August 25, 2022 Special Board Meeting minutes
5. Recognition
 - a. CHRHS Fire Response
We would like to formally recognize Chris Fanelli, Frank Sparhawk, Ben Lerner, Ashely Meservey, Rian Sparhawk, Maggie Massengale, and Anthony Prest for their immediate and comprehensive response to the fire at CHRHS.
6. Nominations (Note: Executive Sessions possible for Nomination)
 - a. Stipend Nomination

Position	Employee	Points	Bonus	Amount
Mountain Bike Assistant	Richard Worner	26	0%	\$2,096.38

7. Update on Facilities and Transportation (Chris Fanelli)
 - a. Capital reserve projects
 - b. Bus routes and transportation
 - c. Lead testing
 - d. CHRHS fire
8. Health and Safety Protocols
9. Adopt Strategic Planning Committee Charter
10. Board Chair's Report
 - a. Approval of Board Meeting Dates – First Wednesday with *exceptions
Sept.7, Oct. 5, Nov. 2, Dec. 7, Jan. 4, Feb. 1, Mar. 1, Apr. 5, May 3, *May 31
 - b. Confirmation of committee assignments and committee chairs
 - c. Election of a delegate to MSMA Delegate Assembly to MSMA Fall Conference,
Oct. 27 – 28 at Augusta Civic Center
 - d. Future Board presentation ideas for 2022-23

11. Superintendent's Report
12. Student Representative's Report
 - a. Freshman Orientation
13. Administrative Reports
 - a. Deb McIntyre, Assistant Superintendent
 - b. Jen Curtis, CHRHS Principal
14. Standing Committee Reports
 - a. Joint Curriculum – Met June 1, 2022, minutes attached.
 - b. Finance – Met June 1, 2022, minutes attached. Meets before the Board Meeting on September 7, 2022.
 - i. Finance Update – Finance Committee Chair
 - c. Joint Personnel – Has not met.
 - d. Joint Policy – Has not met. Next meeting November 7, 2022
 - e. Joint Sustainability – Has not met.
15. Ad Hoc Committee Reports
 - a. Facilities Committee – Has not met. Next meeting September 15, 2022
16. Board Advisory Committee Reports
 - a. MCST – Marcus Mrowka
17. School Advisory Committee Reports
 - a. Dropout Prevention – Met June 7, 2022 (Deb McIntyre)
 - b. Strategic Planning – Has not met. Next meeting October 3, 2022
18. Future Agenda Items
19. Adjourn



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Maria Libby
Superintendent
Debra McIntyre
Assistant Superintendent



Five Town CSD
Regular School Board Meeting
Rose Hall Board Room
Wednesday June 22, 2022
7:00 P.M.

MINUTES

Board Present

Marcus Mrowka
Sarah Bradley Prindiville
Marcia Dietrich
Brianna Gutierrez
Patrick McCafferty
Lori Perez
Rick Thackeray

Also Present

Maria Libby, Superintendent
Debra McIntyre, Assistant Superintendent
Shawn Carlson, Incoming Interim Superintendent

Board Absent

Becky Flanagan
Amelia Grant

1. Call to Order

Superintendent Libby called the meeting to order at 7:01 p.m.

2. Election of the Chair of the Five Town CSD School Board

Marcia Dietrich nominated Becky Flanagan as Chair. No second is required. No other nominations were brought forward. The Board voted to elect Becky Flanagan as Chair.

Vote: 7-0 Passed

3. Election of the Vice-Chair of the Five Town CSD School Board

Marcia Dietrich nominated Marcus Mrowka as Vice-Chair. No second is required. No other nominations were brought forward. The Board voted to elect Marcus Mrowka as Vice-Chair.

Vote: 7-0 Passed

4. Mid-Coast School of Technology Board Member Nominations.

Vice Chair Mrowka took over leadership of the meeting. Superintendent Libby stated that Bob Duke and Tori Manzi will serve another term on the MCST Board, but Diego Gutierrez will not serve another term. Mr. Mrowka asked if there were any Board members interested in serving on the Mid-Coast School of Technology Board, and Lori Perez expressed interest. Vice-Chair Mrowka appointed the following as CSD Representatives to the Mid-Coast School of Technology Board:

- Bob Duke
- Tori Manzi
- Marcus Mrowka
- Lori Perez

5. Adjustments to the Agenda
None

6. Public Comment on Items not on the Agenda
None

7. Minutes

- a. Approval of the June 1, 2022 Regular Board Meeting Minutes

Upon motion by Patrick McCafferty and seconded by Marcia Dietrich, the Board voted to approve the above minutes as written.

Vote: 6-0 Passed (Perez Abstained)

8. Acceptance of the Computation and Declaration of Votes – 2022-2023 Budget

Upon motion by Marcia Dietrich and seconded by Patrick McCafferty, the Board VOTED: That the Computation and Declaration of Votes dated June 22, 2022 and attached hereto be approved.

FURTHER VOTED: That the Computation and Declaration of Votes be entered upon the records of Five Town CSD.

FURTHER VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks of the member municipalities within the Five Town CSD.

Vote: 7-0 Passed

9. Approval and Signing of the Assessment of the Five Town CSD Tax

Upon motion made by Patrick McCafferty and seconded by Marcia Dietrich, the Board voted to approve the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year 2022-2023, issued in form presented to this meeting; and that the Treasurer be authorized and

directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments.

Vote: 7-0 Passed

10. Possible Approval of MCST Region 8 Revised Cooperative Agreement

Upon motion by Marcia Dietrich and Second by Patrick McCafferty, the Board voted to approve the MCST Region 8 Revised Cooperative Agreement.

Vote: 7-0 Passed

11. Possible Approval of RCR Smith as New District Auditor beginning July 1, 2022

Upon motion made by Marcia Dietrich and seconded by Patrick McCafferty , the Board voted to approve RHR Smith as District Auditor beginning July 1, 2022.

Vote: 7-0 Passed

12. Committee Signups

Vice-Chair Mrowka asked members to select and submit their preferences for serving on Board committees. Chair Flanagan will review the requests and determine committee assignments.

Assistant Superintendent McIntyre shared that this is the last Board meeting that she will share with Superintendent Libby and thanked her for her leadership over the years. McIntyre also shared that the MSSA will present their "Outstanding Leadership Award" to Ms. Libby at the Commissioner's Conference on June 27, 2022. The Board congratulated the Superintendent on this honor.

12. Adjournment

The meeting adjourned at 7:16 p.m.



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Five Town CSD
Special School Board Meeting
Rose Hall Board Room
Thursday, August 25, 2022

MINUTES

Board Present

Becky Flanagan, Chair
Marcus Mrowka, Vice-Chair
Marcia Dietrich
Amelia Grant
Ramona Larson
Patrick McCafferty
Lori Perez
Than Porter
Rick Thackeray
Taylor Pohlman (Alternate)

Also Present

Shawn Carlson, Superintendent
Debra McIntyre, Assistant Superintendent
Peter Orne, Business Manager

Board Absent

Sarah Bradley Prindiville
Brianna Gutierrez

1. Call to Order
Chair Flanagan called the meeting to order at 4:11 p.m. She welcomed the new Board members and thanked them for their service.
2. Adjustments to the Agenda
None
3. Public Comment on Items not on the Agenda
None
4. Vote to Approve Assessment Warrants and Installment Schedules
Chair Flanagan asked Superintendent Carlson to give some background on the Assessment Warrant error. He stated that when he and new Business Manager Peter Orne undertook a review of the FY 2022-23 statutory budget process, they discovered that the total amount

to be raised did not equal the total amount voters authorized the districts to spend. The difference in both districts was the amount to be raised locally to subsidize the local school nutrition program. For the CSD, this totaled \$63,000. Rather than revise the assessments upwards, the District we will cover the food services assessment of \$63,000 using the fund balance and will assess the towns a lesser amount. Chair Flanagan emphasized that all line items of the District expenditure budget will not change.

Upon motion by Becky Flanagan and second by Marcus Mrowka, the Board voted that the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year 2022-2023 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments.

Vote: 7-0 Passed

5. Adjourn

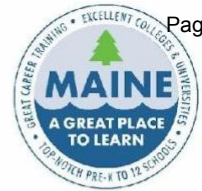
Chair Flanagan adjourned the meeting at 4:20 pm.

DRAFT



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Health and Safety Protocols

In an effort to keep our students and staff healthy and to support safe in person learning, we are sharing guidelines for the coming 2022-2023 school year. These guidelines can reduce the incidence of many infectious diseases in addition to preventing Covid-19 infection. One of the observations we have had over the previous several years is that simple steps can reduce the incidence of flu, colds and Covid-19. These guidelines will be updated regularly as needed.

GUIDELINES

Daily Health Screening

We are asking families and staff to do a daily pre-screening of their health prior to accessing district schools and transportation. **If your child feels unwell at all, please keep them home.**

Hand Hygiene

All students and staff should continue to exercise good hand hygiene using soap and water or hand sanitizer.

Respiratory Etiquette

All students and staff should cover their mouths and nose when coughing or sneezing and should wash their hands afterwards.

Immunization

There are a number of required vaccinations for students. You will hear from your child's nurse if they are not up to date on any of these vaccines. Although vaccination for Covid-19 is not required to attend school, this vaccine can be effective at mitigating severe illness from Covid-19.

Masking

Masks are optional in all settings in our schools, except in three circumstances.

1. Isolation will continue for people who test positive for Covid-19 and if they return after 5 days of isolation, they must wear a mask for 5 additional days while in school.
2. If our students visit another establishment for a field trip or athletic event, our staff and students will follow the rules of that facility.
3. Nurses (or administrators in their stead) may require symptomatic students to wear a mask while they are evaluated.

Physicals

Physicals are an important tool to maintain health and screen for potential health issues. They are required for participation in school sponsored athletic teams.

Ventilation

The ventilation in each building has been tested and upgraded over the past two years. All rooms and public spaces meet or exceed the recommended air exchange volumes per day. All filters meet or exceed recommendations for recirculated air.

Covid-19 Specific Guidelines

The following protocols were developed in consultation with local doctors and recommendations from the CDC.

If your child tests positive for Covid-19, please notify the school nurse of the date of the positive test and the date of symptom onset.

Isolation

Students and staff testing positive for Covid-19 must isolate at home for 5 days. When counting, date of symptom onset or date of positive test (whichever comes first) is considered "day 0".

Ending isolation

Individuals who are fever free, without the aid of fever reducing medications, and are experiencing improving symptoms may end isolation after 5 days.

Masking through Day 10

If you tested positive for Covid-19, you must wear a mask during days 6-10 when you return to school.

Athletics

Students who have tested positive for Covid-19 *and* during the course of illness developed a fever, clearance from their healthcare provider would be necessary prior to returning to sports. Parents/guardians must contact the School Nurse to discuss individual circumstances.

In the event that a doctor's note is needed, [see attached form- American Academy of Pediatrics \(Maine AAP\)](#).

Links to further information

[Return to play for athletes after Covid 19](#)

[CDC Guidance for Covid exposure](#)

[Immunization Requirements for School Children](#)

August 2022



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Strategic Planning Committee Charter

Purpose/Charge: The Strategic Planning Committee will develop a 4-year strategic plan for the Five Town CSD/Camden Hills Regional High School and MSAD #28/Camden Rockport Schools to be presented to the CSD and CRS School Boards in June 2023. The Steering Committee will seek input from staff, students, and the community at multiple points along the way as it develops the strategic plan. The strategic plan will be implemented beginning in September 2023 and reviewed annually until the next plan is developed. This basic process will be followed every 4 years.

Both districts will work on their individual plans concurrently. Meetings will begin as a joint set of committees to review the agenda for the day and then split up to work by District.

Membership: Membership is voluntary and will consist of 12-15 members for each District.

Interim Superintendent: Shawn Carlson, Chair

CSD

School Board (2): Sarah Bradley Prindiville, Marcus Mrowka, Ramona Larsen
School Administrators (2): Jen Curtis
Counseling Department (1): Jeremy Marks
Teachers (3): Tom Gray, Margo Murphy
Students (2): Will Eggena Joe Morse,
Parents (4): Lynne Brown, Jess Day, Cheryl LeBlond, Katie Urey
Community Member (1): TBD

SAD

School Board (2): Marcia Dietrich, Rick Thackeray
School Administrators (2): Chris Walker-Spencer, Jaime Stone
Counseling Department (1): Tanya Young
Teachers (4): Heather Butler, Allysa Andersen, John Deiter
Students (2): Lila Dailey, Graham Stoughton
Parents (4): Kathleen Capetta, Jennifer Mytar, Matt Tepelmann, Ryan Thornell
Community Member (1): Eric Denny

One administrator from Union #69 will be invited to sit on the committee in an informational and advisory capacity.

Outcome: The Strategic Planning Committee is being formed in order to facilitate the process of developing a 4-year strategic plan for Camden Hills Regional High School and the Camden Rockport Middle and Elementary School. The final plan will be presented to each School Board for approval.

Decision Making: Decision-making is by consensus. “We have arrived at consensus when all points of view have been heard, and the will of the group is evident – even to those who oppose it.”

Communication: Minutes of the committee meetings will be posted on the District websites and kept on file in the Central Office.

Timeframe: The committee will meet on the 4th Monday of every month from 4 – 6pm in the Rose Hall Board Room.

DRAFT



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Board Meeting Dates for 2022-23

- September 7
- October 5
- November 2
- December 7
- January 4
- February 1
- March 1
- April 5
- May 3
- May 31 (June Meeting)



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Five Town CSD Board
Superintendent Board Report
September 7, 2022

1. Notification of Summer Hires and Resignations

Below are the CHRHS teachers and administrators who have been hired and issued contracts, resignations, and stipend recipients since the June 2021 Board Meeting:

Hires:

- Joanna Duke, Health/PE
- Oai Ha, Math
- Noah Holt, Latin
- Colin Malone, Counselor
- Jude Masseur, Social Studies/ELA

Resignations:

- Chris Audet
- David Cooper
- Tom Gray
- Mike Kinney
- Charlie Simkin

Stipends

CSD Administrative Stipends	Employee	Points	Bonus	Amount
Certification Committee Chair	Lisa Damian-Marvin	32	20%	\$3,096.19
Certification Committee Member - CHRHS	Lisa Damian-Marvin	23	20%	\$2,225.39
Dept Head, Applied Academics	Janet Heath	16	15%	\$1,483.59
Dept Head, English	Patti Forster	24	10%	\$2,128.63
Dept Head, Math	Barrett Burns	24	0%	\$1,935.12
Dept Head, Science	Lisa Damian-Marvin	23	20%	\$2,225.39
Dept Head, Social Studies	Melissa Howard	17	0%	\$1,370.71
Dept Head, Special Education	Anastasia Alley	29	0%	\$2,338.27
Dept Head, Visual & Performing Arts	Craig Ouellette	16	0%	\$1,290.08
Dept Head, World Languages	Jill Cote	16	20%	\$1,548.10
Dept Head, Zenith	Emily Sapienza	28	0%	\$2,257.64

Special Olympics Coordinator - CHRHS	Anastasia Alley	17	10%	\$1,507.78
Sustainability Committee Chair	Margo Murphy	20	20%	\$1,935.12
Odysseyware Administrator	Bill Anderson	27	10%	\$2,394.71

CSD Activity Stipends	Employee	Points	Bonus	Amount
Art Club	Carolyn Brown	24	20%	\$2,322.14
Band	Craig Ouellette	51	0%	\$4,112.13
Chorus	Drew Albert	40	0%	\$3,225.20
Civil Rights Team Co-Advisor	Michele Metzler	6	0%	\$483.78
Civil Rights Team Co-Advisor	Lisa Damian-Marvin	6	20%	\$580.54
Class Advisor - Sophomore	Christina Armbrecht	5.5	10%	\$487.81
Class Advisor - Sophomore	Piet Lammert	5.5	0%	\$443.47
Class Advisor - Junior	Lisa Damian-Marvin	6	20%	\$580.54
Class Advisor - Junior	Meredith Messer	6	20%	\$580.54
Class Advisor - Senior	Lora Levenseler	10	10%	\$886.93
Class Advisor - Senior	Jennifer Brassbridge	10	20%	\$967.56
Gamers Guild	Trevor Paul	7	0%	\$564.41
GSTA Advisor	Iride Piechocki (co)	10	10%	\$886.93
Graduation Coordinator	Jennifer Munson	38	20%	\$3,676.73
Investment Club	Janet Heath	8	15%	\$741.80
Math Team - Coach	Charles Simkin	20	10%	\$1,773.86
Musical Assistant Director/Producer	Drew Albert (19)	19	0%	\$1,531.97
Musical Assistant Director/Producer	Craig Ouellette (9)	9	0%	\$725.67
Musical Pit Band Director	Craig Ouellette	21	0%	\$1,693.23
Musical Technical Director	Tom Heath	36	20%	\$3,483.22
NHS Advisor	Melissa Howard	20.5	15%	\$1,900.85
NHS Advisor	Craig Ouellette	20.5	0%	\$1,652.92
PALS Advisor	Jill Cote	23	20%	\$2,225.39
PEERS Advisor	David Cooper	17	15%	\$1,576.32
Pep Band	Craig Ouellette	22	15%	\$2,039.94

Prom Coordinator - Jr/Sr	Amy Clevette	34	15%	\$3,152.63
Student Council Advisor	Sara Cole-Pardun	23	20%	\$2,225.39
Windplanners Advisor	Margo Murphy	47	20%	\$4,547.53
Women's Advocacy Club	Lora Levenseler	9	0%	\$725.67
Yearbook & School Pictures	Jennifer Munson	45	20%	\$4,354.02

CSD Athletic Stipends	Employee	Points	Bonus	Amount
Basketball Boys, JV	Joel Gabriele	44	10%	\$3,902.49
Basketball Boys, Varsity	Jon Moro	68	10%	\$6,031.12
Basketball Girls, JV	Kristin Conkrite	44	0%	\$3,547.72
Basketball Girls, Varsity	Samantha Bragg	68	0%	\$5,482.84
Cross Country	Helen Bonzi	39	15%	\$3,616.26
Field Hockey JV	Linda Cowan	34	0%	\$2,741.42
Field Hockey Varsity	Lindsey Clement	44	15%	\$4,079.88
Football, Assistant Coach	Tim Doran	11	10%	\$975.62
Football, Assistant Coach	Joe Russillo	11	10%	\$975.62
Football, Varsity	Chris Christie	40	0%	\$3,225.20
Golf	Mark Wallace	35	20%	\$3,386.46
Ice Hockey - Assistant/JV Coach	Harrison Rogers	25	10%	\$2,217.33
Ice Hockey - V w/JV Team	John Magri	59	10%	\$5,232.89
Mountain Bike	Cy Scofield	31	15%	\$2,874.46
Skiing - Alpine	Michele Metzler	55	0%	\$4,434.65
Skiing - Nordic	Richard Stetson	52	20%	\$5,031.31
Soccer Boys - Freshman	Colby Arau	26	0%	\$2,096.38
Soccer Boys - JV	Trevor Vadas	34	10%	\$3,015.56

2. Summer Happenings:

a. Administrative Retreat

The Administrative Team had a 2-day retreat over the summer. We began initial planning for the Strategic Planning Process, reviewed data on student perceptions from our DEI audit, started implementation planning for the coming year, discussed how to address student and staff mental health, reviewed

attendance data from last year, began program review planning (more below), and finalized professional development plans for our school opening.

b. **Teacher Orientation**

We welcomed one of the largest cohorts of new teachers in mid-August, starting with a day-long session that Deb and I ran. The next two days focused on their respective buildings. We help our new teachers understand who we are as a district, what we stand for, and our expectations. Many of our new teachers expressed genuine excitement about joining a district like ours. It was an incredibly refreshing day all the way around. We were excited by the quality of the staff hired this year.

c. **Opening Day Workshop, August 30**

Our opening focused on a welcome from me, remarks attached, and training in two areas. Deb worked with the elementary schools on the materials from Crucial Conversations while the high school staff and all of our non-teaching staff were trained by the Equity Alliance as a component of our DEI training for staff. Each school will be trained in both programs over the coming weeks.

3. Finalized Board Performance Expectations

- a. Increased Board participation at milestone events
- b. Complete a Board self-evaluation this year
- c. Carefully read materials and come well-prepared to Board and Committee meetings
- d. Adhere to a 36-hour turnaround window for Board-related email
- e. Support the development of the next 4-year Strategic Plan

4. Program Review

We have begun a formal process of program review, see the attached process. The goal is to review several programs a year, as determined by the administrative team, that may no longer be adequately serving our needs. The high school will review the use of Flex Time, Directed Studies, and the Advisory Program in the coming year. The Central Office will be reviewing GT programming this year. Updates will be provided to the Board at the conclusion of the reviews.

5. Bond Repayment

We were notified on August 10th by the Maine Municipal Bond Bank that we have completed payment on the bond for the high school.

6. Ventilation Evaluation Report

On August 3 we received the final report from Integrated Energy Systems on our ventilation review and upgrades. The areas reviewed in each school have adequate ventilation and upgrades and adjustments were made to bring each area up to standard.

7. Electric Bus

Our first electric bus is expected to be delivered in early October. We will be sure to provide a press release locally when it arrives.

8. Exit Interview Summary

Question	% Strongly Agree or Agree
The position I held at this school was fulfilling and varied.	100
I received the support I needed to complete my duties effectively.	100
I felt that my work was valued and appreciated	50
There were good opportunities for professional growth/advancement.	50
Taken as a whole, I was happy with my pay.	75
My working conditions were good.	100
I was given all the necessary training to complete my duties effectively.	75
The job made use of the full range of my abilities.	100
Changes occurring within the school were always well managed.	100
The working environment was pleasant and well-maintained.	100
Workload and work/life balance issues were well-managed.	75
Health and safety issues were properly addressed.	100
Workplace bullying and harassment were not tolerated.	100
I had positive relationships with students at the school.	100
I got on well with colleagues.	100
I got on well with Administration	75

The most common reason expressed for leaving was a desire to spend more time with family. Three of the four would recommend the district to friends as a good place to work.

9. Student Transfer Data

YEAR	Superintendent's Agreement Incoming and outgoing			Tuition Agreements				
	MSAD	CSD	TOTAL	MSAD	CSD	TOTAL	District	Parent
08-09	8	10	18	0	5	5	2	3
09-10	11	12	22	0	4	4	3	1
10-11	10	19	29	0	3	3	3	0
11-12	11	17	28	1	4	5	3	2
12-13	14	18	32	4	6	10	4	6
13-14	25	22	47	5	8	13	7	6
14-15	27	25	52	4	9	13	8	5
15-16	23	22	43	4	20	24	19	5
16-17	21	13	34	4	32	36	30	6
17-18	35	19	54	5	35	40	33	7
18-19	34	24	58	4	42	46	41	5
19-20	25	16	41	5	49	54	49	5
20-21	28	19	47	1	58	59	56	3
21-22	26	21	47	3	65	68	63	5
22-23	15	12	27	2	64	66	62	4

2022-23 Summary				
Details	MSAD	SUPT AGREEMENTS		
OUTGOING	7	5 HAL, 2 RSU#13		
INCOMING	8	7 HAL, 1 RSU #13		
DENIALS	6	3 HAL, 2 RSU #13, 1 RSU #71		
Details	CSD	SUPT AGREEMENTS		
OUTGOING	4	2 RSU #13, 1 MSAD #40, 1RSU #71		
INCOMING	8	2 RSU#71, 4 MSAD #40, 1 RSU #3, 1 RSU #13		
DENIALS	3	RSU #13, 1 RSU #3, 1 MSAD #40		
Details	CSD	MSAD	TUITION	2022-23 DATA
ST. GEORGE	49		49	
OTHER DIST	13		13	
PARENTS	2	2	4	

Respectfully Submitted,
Shawn Carlson



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Shawn Carlson Opening Day Remarks

Good morning. Welcome Back! I hope that the summer has been all you wished for and will sustain you in the frantic opening weeks. I want to first thank our staff for their hard work over the summer getting our buildings and grounds ready for this week. Please join me in a round of applause for the grounds crew, maintenance staff, custodians, bus drivers, secretaries, and administrators for their efforts on your and our students' behalf.

I am surprisingly nervous to be standing here in front of you but also excited.

I have been thinking the past several evenings about what I would want to hear from the interim superintendent if I were you. Some of what I am going to share, I have shared with the high school before, so please bear with me.

For those who do not know me, let me give you some of my background. I have been in education for 35 years. Twenty of those years as a science teacher in the high schools of Boothbay Harbor, Wiscasset, and Oak Hill. I have been an administrator for the past 15 years as an assistant principal, athletic director, technology director, curriculum coordinator, assistant superintendent, and just recently as the principal of Camden Hills Regional High School. Changes in leadership, even temporary ones, are disruptive and sometimes anxiety-provoking. The direction these two districts wish to move in is impossible without consistency and stability. My goal is to provide that consistency and stability. It's been said that joining a new organization is akin to an organ transplant- and I'm the new organ. If I am not thoughtful and reflective in adapting to this community, I run the risk of being attacked by the organizational immune system and possibly rejected. I recognize that each of my interactions with you is an opportunity to calm that immune response or inflame it. That is really why I am nervous today.

I also would like to share my beliefs about leadership. Max DePree defines leadership this way. "The first responsibility of a leader is to define reality and clarify values. The last is to say thank you. In between the leader must be a servant and a debtor."

What this means to me is that I work for this community and have a set of obligations that I owe you, our students, and the larger community. I am a steward, not an owner. My job is to be a steward of our communities' values, assets, relationships, and effectiveness. I believe that I owe the community a commitment to uphold, shape, clarify and champion those values and our purpose.

I believe I am responsible for preserving the sense of quality each of you feels for your school. I have been impressed with the pride expressed by everyone I meet in this district. That quality doesn't spring from my actions but from yours and I intend to acknowledge, nurture, support, and celebrate that sense of quality.

I owe this community thoughtfulness and intentionality and must provide the conditions and understandings that help us create meaning for our work and collaboration on our common goals.

Finally, I owe this community the commitment and insight to do things right and more importantly to do the right things. Ethical leadership requires a balance between integrity and empathy.

I will work every day to pay these debts with integrity and empathy.

This year's sticker could mean a lot of things to many of us. Maria has been unleashed from this position for six months. If I am being honest with everyone, I am relieved that an unleashed Maria has been focusing her energy on her personal projects. An unleashed Maria here at work might be too drastic a change coming off a summer break for all of us! But my hope for all of us is that we will have a year unleashed from the anxieties and stresses of the past several Covid-impacted years. I hope that you will continue to reconnect with your passion and creativity.

We have a few new efforts this year, but I am hopeful that we have been careful to focus on previous efforts. Today we will continue our work on Diversity, Equity, and Inclusion, and continue our training in crucial conversations. Across the district, we will continue to work on sustainability and outdoor education. Maybe most importantly in all three buildings, we are working to strengthen our culture, build community and celebrate what we are so lucky to have.

I want to suggest another word for this... grace. Specifically, the following definition; a disposition to or an act or instance of kindness, courtesy, or clemency. We have all worked hard to provide grace to our students and families over the course of the pandemic. Structures and protocols were changed to protect students' social and emotional well-being. We instituted flexibility in our approaches to grading, work completion, and timeliness. We provided free food and new locations for learning. Each of you found hundreds of ways to offer grace to your students.

What we did not do well all the time was to offer grace to ourselves and our colleagues. We expected as much from ourselves during this time as we have always expected. I believe we were too hard on ourselves. We did not offer ourselves as much kindness and clemency as we deserved or needed. My wish for all of you is that you give yourself that grace and give your colleagues that grace. We all did the best we could and will do so again this year. Forgive yourself when you feel it was not enough. I know each of you is offering your talents and gifts. Those talents and gifts will be enough.

Education is a difficult profession, but it is also one of the most rewarding things I have ever done. I believe each of you also finds this profession to be rewarding and difficult. I intend to find ways to minimize the difficulty and accentuate the rewarding aspects of teaching. I am passionate about this profession, and I believe you are passionate too. I will seek ways to fan the flames of those passions and support your engagement. Each of you in this room has my utmost respect for all you do to support children. Thank you.

It is my pleasure to introduce our new staff:

Have a wonderful beginning to the year. I look forward to working with you this fall.



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



**Five Town CSD/MSAD 28
Program Evaluation Process
Summer '22**

At this time, we will evaluate programs when a school or district administrator determines there is a need. We will intend to evaluate several programs each year based on priorities but will not attempt to cycle through all district programs at this time.

To begin a review, we will form a Review Committee that consists of the Program Leader, a Building Administrator, and a potential additional member chosen by the building administrator. The committee will establish a timeline for each component of the review working within the overall completion time guidelines below.

- a. Instructional Programs - no more than 6 months
- b. Instructional Support Programs – no more than 4 months
- c. Extra-curricular Activities – no more than 2 months

Components of the Review

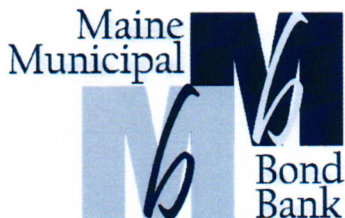
1. Collect Data
 - a. Review committee members will determine the data needed to evaluate program effectiveness and are responsible for collecting it.
 - b. Required data components:
 - participant surveys and/or focus groups
 - financial cost
 - enrollment data
 - attendance data
 - performance data where applicable
 - identity (race, gender, etc.) data of participants
 - c. Measurable outcomes: What measurable outcomes could be used for the program under review?
 - d. Any other data that applies to the program can be used.
2. Data Analysis
Use a tool (strengths, weaknesses, questions, etc.) to help analyze the data
3. Communications Analysis
Review the various modes of communication to any stakeholder groups (quantity, quality, effectiveness)

4. Equity Analysis
 - a. Can you identify any barriers to access for marginalized groups?
 - b. Does the data show disparity in equity among student populations?

5. Overall Evaluation of Program – Questions to answer
 - a. Required Program
 - Is the program fully implemented with integrity? If not, why not?
 - How well is the program meeting its intended goals?
 - Does the analysis suggest any program revisions or improvements, and if so, what?
 - b. Optional Program
 - How does this program support the district's mission?
 - Is the program fully implemented with integrity? If not, why not?
 - How well is the program meeting its intended goals?
 - Are there any recommendations for improvement?

5. Recommendation
 - a. Expand/Improve
 - b. Status Quo
 - c. Reduce scope
 - d. Eliminate

6. Final Steps
 - a. Share info with Supt.
 - b. Meet with Supt to review



Terry Hayes, *Executive Director*
Tel 207-622-9386
Fax 207-623-5359

August 10, 2022

Peter Nielsen
Five Town CSD
7 Lions Lane
Camden, ME 04843

Dear Mr. Nielsen:

Enclosed is the cancelled 1999E \$18,828,817.00 bond acknowledging that the Five Town CSD made the final payment for this loan. The Maine Municipal Bond Bank appreciates having had the opportunity to be of service.

For more than forty years the Bond Bank has worked to assure the lowest total cost of borrowing available to local governments with comparable credits anywhere in the country. The Bank's credit and the cooperative efforts of local governments that pool their bond sales under the auspices of the Bond Bank have saved Maine local governments literally millions of dollars over the last forty years. The savings have been achieved by paying cost of issuance charges associated with a bond sale by a local government, eliminating bond insurance, and providing all its participating borrowers with low interest rates due to the Bond Bank's strong credit rating. In addition to the savings obtained in the sale of the bonds, the Bank provides added, ongoing, savings by paying Trustee fees and eliminating the need for arbitrage and rebate calculations on your local bond.

I would like to take this occasion to thank you for your rigorous adherence to your loan payments. The Bond Bank's ability to provide the most cost-effective long-term borrowing to all Maine's governmental entities, from the smallest to the largest, is predicated not just on the pooling of our resources, but also on each member of the group keeping faith with all the others by making regular and timely payments on their debt. Without the type of sound financial practice you have shown on this bond issue all of us would suffer. Thank you for that commitment.

If the Bond Bank can be of service in the future, please do not hesitate to call us.

Sincerely yours,

A handwritten signature in black ink that reads "Teresea Hayes".

Teresea Hayes
Executive Director

Enclosures

RECEIVED
AUG 15 2022

STATE OF MAINE
 FIVE TOWN CSD
 REGISTERED SCHOOL BOND
 October 28, 1999

No. R-1
 \$18,828,817

FIVE TOWN CSD (hereinafter called the "Governmental Unit"), in the State of Maine, promises to pay to the Maine Municipal Bond Bank, or registered assigns, the sum of Eighteen Million Eight Hundred Twenty-Eight Thousand Eight Hundred Seventeen Dollars (\$18,828,817), payable in 20 consecutive annual installments on November 1 of each year, commencing on November 1, 2002, in an installment amount for each such year as is set forth below, together with interest on each such installment at the rate per annum set forth below opposite the year in which the installment becomes due:

<u>Year</u>	<u>Installment</u>	<u>Interest Rate</u>
2002	\$941,440.00	4.408%
2003	\$941,440.00	4.533%
2004	\$941,440.00	4.583%
2005	\$941,441.00	4.683%
2006	\$941,441.00	4.783%
2007	\$941,441.00	5.033%
2008	\$941,441.00	5.033%
2009	\$941,441.00	5.033%
2010	\$941,441.00	5.533%
2011	\$941,441.00	5.908%
2012	\$941,441.00	5.908%
2013	\$941,441.00	5.908%
2014	\$941,441.00	5.908%
2015	\$941,441.00	5.908%
2016	\$941,441.00	5.908%
2017	\$941,441.00	5.908%
2018	\$941,441.00	5.908%
2019	\$941,441.00	5.908%
2020	\$941,441.00	5.908%
2021	\$941,441.00	5.908%
Total:	\$18,828,817.00	

The interest rate on each installment shall run from the date of the original delivery of this Bond to the Maine Municipal Bond Bank and payment therefor until payment of such installment, and such interest shall be payable semi-annually on May 1 and November 1 of each year, commencing on May 1, 2000. The length of the period of interest-only interim local financing approved by the State Board of Education pursuant to 20-A MRSA § 15905(7) is two years and the length of the debt service schedule otherwise established following the two year period of interest-only interim local financing is twenty years. Both principal and interest on this Bond are payable at State Street Bank and Trust Company, in the City of Boston, Commonwealth of Massachusetts, or at the location of its successor as Trustee under the General Bond Resolution of the

U82199307

108069-010

MATURED

successor as Trustee under the General Bond Resolution of the Maine Municipal Bond Bank. Final payment of the interest and principal of this Bond shall be made upon surrender of this Bond for cancellation at the financial institution at which this Bond is then payable. Page 27 of 38

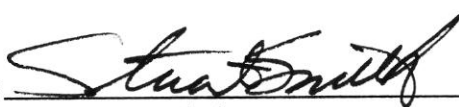
This Bond is issued by the Governmental Unit under and by virtue of Section 12 of Chapter 64 of the State of Maine Private and Special Laws of 1993, Title 20-A, Sections 1651, 1654 and 1702(1) of the Maine Revised Statutes as amended, the Maine Municipal Bond Bank Act, and votes of the Governmental Unit and its School District Committee duly adopted. This Bond is issued for the purpose of paying costs associated with a school construction project within the Governmental Unit.

This Bond is transferable only upon presentation to the Treasurer of the Governmental Unit of a written assignment duly acknowledged or proved in form satisfactory to the Treasurer of such Governmental Unit. No transfer hereof shall be effective unless made on the books of the Governmental Unit kept by the Treasurer as transfer agent and noted thereon by the Treasurer with a record of payments as provided hereon.

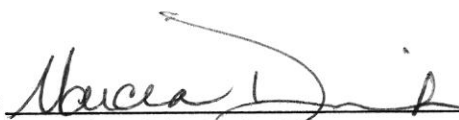
It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of the Bond have been done, have happened, and have been performed in regular and due form, as required by such law and votes, and for the payment hereof, when due, the full faith and credit of the Governmental Unit are hereby irrevocably pledged.

IN TESTIMONY WHEREOF, the Governmental Unit has caused this Bond to be signed by its Treasurer and the Chair of its School District Committee, and the seal of the Governmental Unit to be affixed hereto, as of October 28, 1999.


FIVE TOWN CSD

By: 
Stuart Smith
Chair of the School
District Committee
FIVE TOWN CSD

[SEAL]

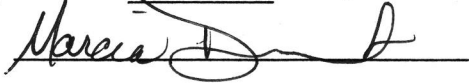
By: 
Marcia Dietrich
Treasurer
FIVE TOWN CSD

Attest:


Frank Hackett
Secretary
FIVE TOWN CSD

CERTIFICATE OF REGISTRATION OF TRANSFER

Registered Bond No. R-1 of FIVE TOWN CSD in the original principal amount of Eighteen Million Eight Hundred Twenty-Eight Thousand Eight Hundred Seventeen Dollars (\$18,828,817) is registered in the name of the transferee noted hereon on the books of the District kept by the Treasurer as transfer agent.

<u>Name of Registered Transferee</u>	<u>Date of Registration of Transfer</u>	<u>Interest Paid</u>	<u>Aggregate Principal Paid</u>	<u>Balance of Principal Due</u>	<u>Signature of Treasurer</u>
State Street Bank and Trust Company	October 28, 1999	None	None	ALL	

FIVE TOWN CSD
CERTIFICATE AS TO REGISTERED SCHOOL BOND

The undersigned Chair of the School District Committee of FIVE TOWN CSD (the "District"), does hereby certify that attached hereto is a true and correct copy of the form of Registered School Bond No. R-1 of the District dated the date hereof in the original principal amount of Eighteen Million Eight Hundred Twenty-Eight Thousand Eight Hundred Seventeen Dollars (\$18,828,817).

Dated: October 28, 1999

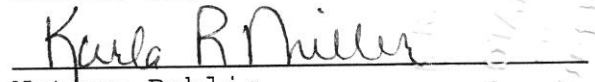


Stuart Smith
Chair of the School
District Committee,
FIVE TOWN CSD

State of Maine
County of Knox

Personally appeared the above named Stuart Smith, Chair of the School District Committee of FIVE TOWN CSD and acknowledged the foregoing to be his free act and deed in his said capacity.

Before me,


Notary Public
Karla R Miller

MY COMMISSION EXPIRES 6/6/2002

Integrated Energy Systems, PLLC

Richard Grandin, PE
301 Middle Road
Falmouth, ME 04105-1229
207.781.4263
www.iespllc.com

**Overview of the Ventilation Evaluation At
Camden Hills Regional High School,
Camden/Rockport Middle School,
Camden/Rockport Elementary School,
and Bus Barn at 7 Lions Lane**

8/3/22

Baseline Standard

The scope was to review the ventilation in a random sample of classroom and other spaces to see if it met the latest version of "ASHRAE 62.1-2019 Ventilation for Acceptable Indoor Air Quality." Although this standard was not available or enforced at the time of construction for these buildings, it was the most recent standard and deemed the best guideline to use.

High School

Scope:

About 130 rooms, mostly classrooms in the "A" wing were reviewed. At first, the airflow was measured in ten rooms by random sampling. More than ten percent of the measurements did not coincide with the balancing report from 2002, so measurements were then taken in all of the classrooms reviewed. The balancing company also measured the airflows for the air handlers serving the classrooms in the "A" wing. The air handlers in the other sections of the building were reviewed in 2016, so they were not measured again for this evaluation.

Review:

Based on this survey, it appears the diffusers had been adjusted over the years in a few rooms. A testing and balancing company was hired to make adjustments to bring the flows closer to the original design. Further adjustments will be made during the energy recovery ventilation project.

Overall, the ventilation is good. Each of the four air handlers in the "A" bring in at least the minimum outside air required. The minimum assumes each classroom is full for a total of 1079 students and there are actually only 740 plus staff (45% less than design), so there is more outside air than is required. This was confirmed by reviewing the carbon dioxide sensors in the return air stream.

The air handlers have MERV8 filters for the outside air section which meet the minimum standard. The recirculation air has MERV13 filters which exceed the minimum requirements. As part of the energy recovery ventilation project, an option for higher MERV13 filters or UV disinfecting will be provided.

During the initial survey in the Summer of 2021, a few exhaust fan motors were not working. These were replaced before the start of school. Other minor ventilation improvements and maintenance items were also found and addressed.

Middle School

Scope:

The review included calculations to determine the amount of outside air required, a review of the sequence of operations, a measurement of the airflow in the room and a review of the testing and balancing report. Most of the classrooms are similar in size and have similar supply and return airflows, therefore, not all of the rooms were reviewed.

Review:

In general, the classrooms in the middle school greatly exceed the ASHRAE 62.1 requirements. After the COVID pandemic is over, consideration should be given to reduce the outside air ventilation to save energy.

There were a few items found during the review and they have been addressed except for the supply duct in the nurse's exam room. Since this room may be used for COVID isolation, the return duct was revised to prevent recirculation. The supply diffuser will be relocated to the adjacent room this summer in order to keep the room under negative pressure.

Elementary School

Scope:

The original scope was to review 10 classrooms. When this random sample was completed, more than 10% of the rooms did not meet the original design requirements, therefore, all of the classrooms were reviewed.

Review:

The primary issue in the "new" school was found to be the carbon dioxide sensors. Many had fallen out of calibration causing some rooms to have too much flow and others to not have enough flow. All of the sensors have been calibrated and the variable volume boxes controlling the airflow have been recalibrated.

In the "original" building, the energy recovery ventilation units were found to have dirty heat exchangers and coils. Filters were not provided on the return air side as part of the original installation, causing dust buildup in the heat exchanger, thus reducing airflow. The heat exchangers were cleaned and the supply diffusers were rebalanced.

A few other minor duct and ventilation improvements were made throughout the building.

Bus Barn

Scope:

All of the rooms were reviewed. The ductwork was traced out and documented and airflow measurements were taken.

Review:

The outside air quantity needs to be increased to meet today's standard. Since the building use may change this year, further improvements will be made once the new use is determined.

In conclusion, the areas reviewed have adequate ventilation. A few outstanding items are still being worked on. There is always room for improvement, but overall, the school ventilation systems reviewed are in good condition.

Sincerely,



Richard Grondin, PE, CEM, CBCP





22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Five Town CSD
Assistant Superintendent Board Report
September 7, 2022

Goals Update:

GOAL #1: Teaching and Learning + GOAL #2: School Culture

- New Staff Orientation – developed and delivered district-level training for all new teaching staff – this includes getting to know one another (community building), getting to know our districts, and understanding the makeup of both, activities and discussions around teaching and learning. I have included some of the feedback from participants (see pg. 2). We had 21 new teaching staff attend this orientation!

GOAL #3: Resource Management

- Completion and submission of the Elementary and Secondary Education Act (ESEA) application. The CSD collaborates with the SAD in the use of these funds. Title I funds are used solely for the SAD to provide Title I services. The CSD and the SAD form a collaborative to utilize the Title II and Title IV funds. The allocation for 22-23 is \$87,204.80 (Title II and IV). These funds are used for staff professional development and coursework.

Other

- My summer workload is focused on the federal and state requirements. Districts are required to update their Comprehensive Needs Assessment (CNA) on an annual basis. The ESEA application requires that you use the CNA to drive the work for the ESEA application and request for funding. In addition, we are required to collaborate with the private schools in our catchment area to oversee the allocations that are required set-asides.
- Completed additional reports and updates required for our Gifted and Talented Programming (annual renewal application) and civil rights data input.
- Collaborated with Sup't. Carlson for planning and delivering components of the Administrator's Retreat. Discussion and planning included program reviews, student attendance, and professional development focused on staff evaluations.
- Attended professional development focused on upcoming changes to the Title IX regulations and legal updates impacting the 22-23 school year.
- Screened and interviewed with Director Fanelli for open positions – educational technicians, bus drivers, custodians.
- Screened, interviewed, and trained for new substitutes – we have a few new people interested in substituting (we did increase our daily rates). We can always use more!

Some Examples of the Feedback from New Teacher Orientation Day:

Takeaway: The emphasis on student-centered learning and achievement is refreshing and exciting.

Excited: To get to work with a wonderful, caring group of educators from around the state and country! Looking forward to collaborating and community building.

One Question: I wish I only had one! In all seriousness, I appreciate the thorough introduction to Five Towns CSD.

Takeaway: many people are here to support us.

Excited for: getting into the classroom with students!

Questions: 1) What are the differences between EOs, MLR, and Common Core standards? It sounds like they are mostly, though not entirely aligned. 2) How does the approval process work for classes towards conditional certifications?

1) I will take with me a strong sense of community and collaboration, focused on student-centered learning.

2) I am excited to be taking this journey with all of these dedicated educators.

3) I have a question about fingerprinting...

Take Away: Ken Robinson's speech ... creating an environment where students flourish based on their unique sets of talents and strengths.

I am so excited to have a meaningful time to collaborate with my colleagues.

I have so many questions ... but I learn by doing and will ask them as they come!

Today was so well organized and a great introduction to the District.

The emphasis on student-centered learning provided a wonderful window into expectations and practices.

Camden is a welcoming, unique and vibrant community. I'm excited to meet with my department and building colleagues and enter into relationships that will last a lifetime.

I felt the collective energy in the room today. We came together and began the initial stages of collaboration as new teachers in this school district. Invigorated to start the school year!

Respectively Submitted,

Deb McIntyre



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Shawn Carlson, Ph.D.
Interim Superintendent
Debra McIntyre
Assistant Superintendent



Five Town CSD
CHRHS Principal Board Report
September 7, 2022

Current Enrollment Figures

Grade	June 2021-22	September 2022-23
9 th Grade	174	200
10 th Grade	176	179
11 th Grade	172	173
12 th Grade	177	167
Total	699	719

Workshop Days

We had a strong start to the year with three days of workshop training on rebuilding student and staff culture, high-impact teaching strategies (HITS), and student-centered advisory structures. Dr. Hattie’s metacognitive research suggests focusing on instructional strategies with the greatest impact on learning (magnitude of effect size), adding to our teachers’ repertoire of student-centered approaches. Specific HITS have been identified for future professional learning communities (PLC) sessions. Rebuilding staff culture also involved onboarding thirteen new teachers and nine staff members in new roles. Combining the fresh ideas and energy of the new hires with the veteran institutional knowledge and investment was a perfect mix to kick off our year. I am excited about what the school year will bring.

Say Something

The **Say Something Anonymous Reporting System** provides a platform for students to anonymously report an issue 24/7/365 through an app, the hotline #, or the Say Something website when they see a classmate at risk of harming themselves or others. The onboarding process started with the school-based and district-level teams in August. The CHRHS team successfully completed our pre-launch tip test. In September, advisors will train students on how to use the reporting system and conduct the upstander training. The student awareness kits contain ongoing advisory-based activities.

International Students

We are welcoming three J-1 exchange students and one transfer student this year. Nigar (Nika) Guluzade, a 12th grader from Azerbaijan, lives with the Vannini family. Zildi Gangeskar, an 11th grader from Norway, lives with the Ergas family. Maxwell Gunzein, an 11th-grade student from the Netherlands, lives with the Howell family. Finally, we are excited to welcome Anastasia Zhyla from Ukraine. She is living with family in Lincolnville.

Respectfully Submitted,

Jen Curtis
Interim Principal



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Maria Libby
Superintendent
Debra McIntyre
Assistant Superintendent



Five Town CSD and Camden Rockport Schools
Joint Curriculum Committee Meeting
June 1, 2022
5:30 -6:30 p.m.

MINUTES

Board Present

Sarah Bradley Prindiville, CSD and CRS Chair
Marcia Dietrich, CRS Board (via zoom)
Mike Pierce, CSD Board (via zoom)
Deb Harbaugh, CSD Board

Board Absent

Marcus Mrowka, CRS Board

Also Present:

Deb McIntyre
Tom Gray

1. Call to order
Sarah Bradley Prindiville called the meeting to order at 5:41.
2. Adjustments to the Agenda
There were no adjustments to the agenda.

CSD

3. Textbook Approvals:

Textbook for AP Research: Colman, Ronald. What Really Counts: The Case for a Sustainable and Equitable Economy

Synopsis: Ronald Colman is a leading economist and founder of GPI Atlantic, a nonprofit research group that built an index of sustainable development in Nova Scotia. The book explains how prevailing economic statistics are ill-conceived, hiding externalized costs of economic activity, and how better research is needed. AP Research is a course about how to conduct research, and this book provides a timely (2021) and well-explained rationale for how research techniques and the slanting of data can fundamentally alter what we think we have learned from research.

Red Flags: No red flags, but the book will invite questions about Colson's arguments about prevailing economic indicators (especially the meaning of GDP). These questions are healthy and should lead to opportunities to weigh perspectives.

Costs: \$24 – 15 needed.

Upon motion of Sarah Bradley Prindiville and second by Deb Harbaugh, the committee approved the book *What Really Counts: The Case for a Sustainable and Equitable Economy*.

Vote: 3-0 Passed

Textbook for AP Research: Jahren, Hope. *Lab Girl*

Synopsis: From GoodReads: “Lab Girl is a book about work, love, and the mountains that can be moved when those two things come together. It is told through Jahren’s stories about her childhood in rural Minnesota with an uncompromising mother and a father who encouraged hours of play in his classroom’s labs; about how she found a sanctuary in science and learned to perform lab work done “with both the heart and the hands”; and about the inevitable disappointments, but also the triumphs and exhilarating discoveries, of scientific work.” AP Research is a course about how to conduct research, and this book provides a timely (2016) accessible account of how a scientist BECAME a scientist and a researcher. It focuses on the personal side of what it means to be a professional researcher, particularly a woman researcher, in America today. It is poignant, funny, easy to read and thought provoking. The goal here is to give students a glimpse into the human aspects of a career as a scientist – to make it relatable, and to demonstrate that how scientific progress occurs is not linear.

Red Flags: There are a few instances of profanity in the book – the “f” word in particular. The author discusses, in general, her personal relationships, some of which are romantic – but not in gritty detail. Also, the author does describe her battles with mental illness.

Costs: \$15 – 15 needed.

Upon motion of Sarah Bradley Prindiville and second by Mike Pierce, the committee approved the book *Lab Girl*.

Vote: 3-0 Passed

4. Update on Science offerings – Honors Chemistry and Honors Physics – moving to a 1 credit offering which will allow students greater flexibility to schedule additional courses.

SAD and CSD

5. Revised Social Studies Standards
The Maine Learning Results for Social Studies have been revised. Teams of teachers reviewed the new standards and have suggested recommended changes to the K-12 Essential Outcomes.

Upon motion of Sarah Bradley Prindiville and second by Deb Harbaugh, the committee approved the revised Social Studies Expected Outcomes K – 12.

Vote: 3-0 CSD and 1-0 CRS Passed

6. Adjourn



22 Knowlton Street
Camden, Maine 04843
(207) 236-3358
FAX (207) 236-7810

Maria Libby
Superintendent
Debra McIntyre
Assistant Superintendent



Five Town CSD
Finance Committee Meeting
Wednesday, June 1, 2022
6:30 P.M.
Conference Room 245-A, CHRHS

MINUTES

Board Present

Patrick McCafferty
Rebecca Flanagan
Deborah Harbaugh
Mike Pierce

Also Present

Maria Libby, Superintendent
Deb McIntyre, Assistant Superintendent
Peter Nielsen, Business Manager

1. Call to Order

The meeting was called to order at 6:32 p.m.

2. FY22 Budget to Actual Summary

The Business Manager presented the April end-of-month financials which are moving along as expected. The payroll target for EOM March was 15.38% of funds remaining; the FY21 remaining balance at the same point had 19.75% remaining, and the CSD budget had 17.17% funds remaining at FY22 April's close.

3. Adjournment

The meeting adjourned at 6:56 p.m.