

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

Board of Directors Meeting Central Office Thursday, February 3, 2022 7:00 p.m.

Join by computer:

meet.google.com/idz-ficj-uhf

or

Join by phone:

(US)+1 503-498-5539 PIN: 382 889 665#

School Board Members: Julia Abernethy, Erik Amundsen, Guy Bourrie, Lillian Haversat, Morgan Hynd, Danny Jackson, Randy Kassa, Sandra O'Farrell, Angela Robinson, Brooke Simmons, Matthew Speno, Julie Swindler, Emily Trask-Eaton, Jeanette Wheeler, Melvin Williams, Robert Williams

Student Representatives: Natalie Dean, Owen Weber, Elizabeth Swan (alternate)

Agenda

I. Call to Order

- A. Pledge of Allegiance
- B. Declaration of Quorum
- C. Note Absences
- D. Additions/Adjustments to the Agenda

II. Consent Agenda – Approve Minutes of January 20, 2022

III. Superintendent and/or Chair Reports

- A. Board Chair's Report
- B. Superintendent's Report
- C. Business Manager's Report
- D. Student Representatives' Report

IV. Reports from Schools

V. Presentation – Technology – Linda Trenholm, Director of Technology

VI. Audience with the Public

VII. Action Items

- A. Approve policies for 2nd read
 - 1. BCC – Nepotism
 - 2. JICIA– Weapons, Violence and School Safety
 - 3. KE – Public Concerns and Complaints

VIII. Executive Session 1 M.R.S. §405(6)(C) Discussion of Real Property

- A. Action as a result of Executive Session

IX. Committee Meetings

- A. Curriculum – February 10th @ 5:30 p.m. – Central Office
- B. Facilities/Transportation – February 17th @ 4:00 p.m. – Central Office
- C. Finance – February 17th @ 5:30 p.m. – Central Office

X. Board Meeting – February 17th @ 7:00 p.m. – Central Office

XI. Region 8 Board Meeting – February 16th @ 7:00 p.m. – Region 8

XII. Adjourn

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly. The public and district employees are encouraged to attend Board meetings. A time for comments by visitors at Board meetings will be scheduled on the Board's agenda. Public input is welcomed but the Board Chair may limit discussion.

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Karen Brackett, Director of Special Services

Board of Directors Meeting Central Office Thursday, January 20, 2022 7:00 p.m.

Join by computer:
meet.google.com/ntt-ovpi-xcn

or

Join by phone:
(US)+1 929-324-1501 PIN: 942 430 441#

School Board Members: Julia Abernethy, Erik Amundsen, Guy Bourrie, Lillian Haversat, Morgan Hynd, Danny Jackson, Randy Kassa, Sandra O'Farrell, Angela Robinson, Brooke Simmons, Matthew Speno, Julie Swindler, Emily Trask-Eaton, Jeanette Wheeler, Melvin Williams, Robert Williams

Student Representatives: Natalie Dean, Owen Weber, Elizabeth Swan (alternate)

Minutes

I. Call to Order 7:00

- A. Pledge of Allegiance
- B. Declaration of Quorum - 903 of 1000
- C. Note Absences – Matthew Speno, Angela Robinson
- D. Additions/Adjustments to the Agenda

II. Consent Agenda – Approve Minutes of January 6, 2022

Motion: Brooke Simmons Second: Melvin Williams

Vote: 834-0-69
(Lillian Haversat)

III. Superintendent and/or Chair Reports

- A. Board Chair's Report
- B. Superintendent's Report
- C. Business Manager's Report
- D. Student Representatives' Report

IV. Reports from Schools

V. Audience with the Public

VI. Action Items

- A. Rescind the motion to approve policy GBGA – COVID-19 Vaccination, Testing and Face Covering from January 6, 2022

Motion: Brooke Simmons Second: Randy Kassa Vote: None

Motion to temporarily suspend policy GBGA – COVID-19 Vaccination, Testing and Face Covering and to resubmit it to the policy committee for further review

Motion: Sandra O’Farrell Second: Brooke Simmons Vote: 629-274-0
(Guy Bourrie, Danny Jackson, Melvin William, Jeannette Wheeler)

- B. Approve policies for 1st read

1. BCC – Nepotism
2. JICIA– Weapons, Violence and School Safety
3. KE – Public Concerns and Complaints

Motion: Guy Bourrie Second: Brooke Simmons Vote: 903-0-0

VII. Committee Meetings

- A. Negotiations – February 1st @ 5:00 p.m. – Medomak Middle School
B. Policy – February 3rd @ 5:30 p.m. – Central Office

VIII. Board Meeting – February 3rd @ 7:00 p.m. – Central Office

IX. Region 8 Board Meeting – January 26th @ 7:00 p.m. – Region 8

X. Adjourn 7:45

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Steve Nolan, Superintendent
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

To: Members of the Board of Directors
From: Steve Nolan
Date: January 28, 2022
Subject: Board Agenda for February 3, 2022

- I. Call to Order
- II. Consent Agenda
- III. Superintendent and/or Chair Reports
 - A. Superintendent's Report



1. Resignations:
 - Patty Buzzell - Food Service - Medomak Middle School
2. Covid-19 Update
 - [Guidance for COVID-19 Prevention in K-12 Schools](#)
 - [Standard Operating Procedure for Investigation of COVID-19 in Pre-K-12 Schools](#)
 - [RSU 40 COVID-19 Notifications](#)
 - [COVID-19 Integrated County View](#)
 - [COVID-19 Vaccination Rates by Zip Code](#)
 - [COVID-19 Vaccination Rates for Youth by SAU](#)
 - [COVID-19 Vaccination Rates for School Staff](#)
 - U.S. Department of Labor OSHA [Emergency Temporary Standard](#)
3. Budget planning for the 2022-23 school year is in full swing.

- IV. Reports from Schools
- V. Presentation
- VI. Audience with the Public
- VII. Action Items
 - A. Approve policies for 2nd read

You will be asked to approve policies for 2nd read. The remaining policies were included in the previous Board packet.

VIII. Executive Session 1 M.R.S. §405(6)(C) Discussion of Real Property

IX. Committee Meetings

X. RSU 40 Board Meeting

XI. Region 8 Board Meeting

XII. Adjourn

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Steve Nolan, Superintendent
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

To: Members of the Board of Directors
From: Christina M. Wotton
Date: January 27, 2022
Subject: Board Report from Assistant Superintendent

Staff Updates/Information

In September 2021 we had 29 substitutes on our list. We now have 60 substitutes with a few more awaiting paperwork. We have more than doubled our supply of people to step up when staff are out. Thank you Hollie Linscott for all your additional work in adjusting pay and processing paperwork for our new staff.

Other Information

Here are the results from the January 40/40 feedback. We shared all feedback including names with our administrators so they can share comments with individuals. Names had to be redacted due to privacy laws when we share with all staff and families.

- ★ [January 40/40 Feedback from Families](#)
- ★ [January 40/40 Feedback from Students](#)
- ★ [January 40/40 Feedback from Staff](#)

Update from Angela Arteaga, District Mental Health Coordinator

John T Gorman Grant: A year in reflection

In March of 2021, our district was awarded a 20,000 dollar grant through the John T Gorman Foundation. The purpose of this grant was to support the older youth and families within Lincoln County that may be in need of financial support in dealing with the current pandemic. Our district was selected specifically as we have direct access and knowledge of what our students' needs are within our local community and our ability to make a big impact in students' lives. The grant was very flexible with how we spent the money with the sole purpose of addressing the mental health and wellness of our youth. With the funding, we have been able to support roughly 143 students and their families in our district. We were able to support them by providing financial support in meeting basic needs such as clothing, food, gas and temporary housing as well as breaking down financial barriers in accessing mental health support. Some students were able to receive scholarships for drivers education and were able to become one step closer to independence. We have also been able to create a clothing closet at the high school as well as provide needed materials/devices for those students wanting to pursue careers outside of school. Lastly, the grant supported working parents that were in need of child care assistance in order to maintain their jobs and income while allowing their children to have fun with their peers during the working day.

Helping Hands North

In October of 2021, the high school was contacted by Karen Ann Hagar, Lincoln County Community Navigator with an amazing opportunity for two of our students. An opportunity to support the needs of these students financially in their journey towards adulthood and independence. A private sponsor within our local community wanted to carry forward some compassion, strength and kindness to youth in need. This sponsor as a young child was faced with much stress and adversity and was given a similar opportunity. This sponsor made it a mission to pay it forward to youth in similar situations. During the nomination process, two students were identified. These students have both faced much adversity in their lives, yet remain focused and grateful in everything that comes their way. This funding will be used to financially assist both of these students in the upcoming months and years to ensure they are supported in the same way as their peers that come from economically advantaged backgrounds. Below you will find the nominations that went to Helping Hands North for selection:

Student #1

Student #1 is being nominated for the Helping Hands North student sponsorship because of his incredible character. Student #1 is currently a senior at Medomak Valley High School, attends Midcoast School of Technology and works extremely hard outside of school, at times, balancing three jobs to be able to support himself. Student #1 has shown such strength and resiliency in the face of adversity. Where some students would crumble and allow life stressors to consume them, he remains motivated, positive, and inspiring to those around him. He does not have any contact with his biological family, yet instead, has developed positive natural support within his school and local community. People that meet Student #1 are impressed by his thoughtfulness and gratitude for the things he receives in life. It is hoped this sponsorship will allow him the opportunity to meet his goals and support him through any barriers and obstacles that get in his way of creating a successful life. It is with no hesitation, he deserves this sponsorship. In getting to know who he is, I wholeheartedly believe he will someday give back to others in need and be an advocate for youth experiencing similar life experiences.

Student #2

Student #2 is being nominated for the Helping Hands North student sponsorship because of her ability to overcome an incredible amount of adversity in life. She has had to grow up very quickly and raise herself to become a very responsible young adult. Student #2 is currently a senior at Medomak Valley High School, and also works many hours on the side to support herself. She is extremely kind and caring to those around her and would do anything to help somebody in need. She often doubts herself and her capabilities, one day when she recognizes her potential she will go far in life. She is very protective of those she loves and cares about and will defend them with everything she has. Student #2, is a wonderful friend and support to her peers and remains positive and hopeful for her future. I often leave my time with Student #2 completely amazed in her ability to advocate for herself and remain open and vulnerable in expressing herself. She is very deserving of this sponsorship as she is humble and grateful for everything positive that comes her way. This support could make a huge difference in her life in being able to access resources she may not otherwise have access to. It will help her build a solid foundation for when she enters adulthood in being able to reach her goals and aspirations.

Helping Hands North would like to continue providing this opportunity to other youth in our district in years ahead!

**RSU 40 Adult Education
320 Manktown Road
Waldoboro, Maine 04572
832-5205/fax 832-2280**

**Administrator's Monthly Report
Completed by Kayla Sikora, M.Ed., Director of Adult Education**

February 5, 2022

Staff Updates/ Program Updates/Information:

We completed our Spring brochure and it officially went to press on January 24th. We are excited to offer new community enrichment classes and have partnered with FiveTowns to host a trip to Ice Land! We are looking forward to growing enrollments in our enrichment classes and are dreaming of warmer days.

Student Updates/Information:

We currently have nine HiSET students enrolled in our high school equivalency program and we are receiving calls every day from new/inquiring students. I expect that our enrollments will continue to grow throughout the spring semester. I have open communication with the high school principals and guidance counselors. We work well as a team and are providing proper guidance to students who seek an alternative pathway to complete their high school career.

Our College Transitions program has an exciting opportunity for past and current students. Adult education has teamed up with the community college system and we are able to offer adult education students (who qualify) one community college course free of charge. We are very excited for this new partnership and the opportunity for our adult education students.

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Steve Nolan, Superintendent
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Karen Pike, Business Manager
Karen Brackett, Director of Special Services

Curriculum Committee Meeting Thursday, December 9, 2021 Central Office 5:00 p.m.

Join by Computer: Audio and Visual
Only meet.google.com/ubi-enjt-cmn

or Join by phone: Audio
(US) +1 302-643-2539 PIN: 961 428 283#

Committee Members: Angela Robinson, Jeanette Wheeler, Erik Amundsen, Morgan Hynd, Emily Trask-Eaton, Bob Williams and Melvin Williams

Ex-Officio Members: Danny Jackson/Board Chair, Steve Nolan/Superintendent, Christina Wotton/Assistant Superintendent, Linda Pease/Principal Medomak Valley High School, and Kayla Sikora/Adult Education Director

Minutes

I. Call to Order: 5:00 p.m.

- A. Declaration of Quorum
- B. Note Absences (Angela Robinson, Emily Trask-Eaton)
- C. Approve minutes November 18, 2021
Motion: Melvin Williams Second: Erik Amundsen Vote: 5-0-0
- D. Adjustments/Additions to the Agenda

II. Action Items

III. Other Items

- A. What Works Best in Education
- B. Restorative Justice Project
 - 1. Community Building Circle (moved to post-adjournment)
- C. +/-Delta Exercise

IV. Adjourn: 5:30 p.m.

<p>Curriculum Committee Norms:</p>

- | |
|--|
| <ul style="list-style-type: none">• Start and end meetings on time• Follow the agenda• Maintain positive intentions for each meeting• Listen respectfully without side conversations and be open to different opinions• Ensure evidence-based decision-making with students at the forefront of all decisions• Complete the +/-Delta Exercise |
|--|

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Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

Facilities/Transportation Committee Central Office Thursday, December 16, 2021 4:00 p.m.

Join by Computer: Audio or Visual or Join by Phone: Audio Only
meet.google.com/fpv-gpyr-zyp (US)+1 234-281-2913 PIN: 912 993 347#

Committee Members: Julia Abernathy, Lillian Haversat, Erik Amundsen, Morgan Hynd, Sandra O'Farrell, Julie Swindler, Bob Williams

Ex-Officio Members: Danny Jackson/Board Chair, Brian Race/Facilities Director, Karen Pike/Business Manager, Steve Nolan/Superintendent

Minutes

- I. **Call to Order** 4:01
 - A. Declaration of Quorum 6 of 7
 - B. Note absences -Lillian Haversat
 - C. Additions/Adjustments to the Agenda

- II. **Consent Agenda** -Approve minutes of November 18, 2021
Motion: Erik Amundsen Second: Bob Williams Vote: 7-0-0

- III. **Action Items**

- IV. **Other Items**

- V. **Executive Session 1 M.R.S. §405(6)(C) Acquisition of Real Property**
Motion: Erik Amundsen Second: Bob Williams Vote: 7-0-0
In: 4:15 Out: 4:47
Action -None

- VI. **Executive Session 1 M.R.S. §405(6)(C) Condition of Real Property**
Motion: Danny Jackson Second: Morgan Hynd Vote: 7-0-0
In: 4:48 Out: 5:23
Action- none

- VII. **Adjourn** 5:24

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In: 6:05
Out: 6:23
Action - none

IX. Adjourn 6:24

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