

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

Board of Directors Meeting Thursday, February 4, 2021 Central Office or Google Meet 7:00 p.m.

Join by Computer: Audio and Visual
meet.google.com/ieu-gwci-yqa

or

Join by phone: Audio Only
(US)+1 413-276-7220 PIN: 704 313 088#

School Board Members: Erik Amundsen, Sara Andrews, Guy Bourrie, Melissa Ehle, Morgan Hynd, Danny Jackson, Randy Kassa, Lynda Letteney, Sandra O'Farrell, Brooke Simmons, Matthew Speno, Julie Swindler, Emily Trask-Eaton, Melvin Williams, Robert Williams

Student Representatives: Sean Sebrey, Owen Weber

Agenda

I. Call to Order

- A. Pledge of Allegiance
- B. Declaration of Quorum
- C. Note Absences
- D. Additions/Adjustments to the Agenda

II. Consent Agenda – Approve Minutes of January 21, 2021

III. Superintendent and/or Chair Reports

- A. Superintendent's Report
- B. Board Chair's Report
- C. Business Manager's Report
- D. Student Representative Report

IV. Reports from Schools

V. Audience with the Public

VI. Action Items

- A. Approve two temporary remote learning coordinator/teacher positions for Medomak Middle School
- B. Approve teacher nomination
 - 1. Kelsey Book – Remote Learner Coordinator/Teacher
- C. Approve one temporary remote learning K–8 special education teacher position
- D. Approve four temporary tutor positions for Medomak Valley High School
- E. Approve four temporary lunch/recess duty coverage positions for Miller School
- F. Approve policy for 2nd read
 - 1. GCOA – Supervision and Evaluation of Professional Staff
 - 2. GCOC – Evaluation of Administrative Staff

VII. Executive Session 1 M.R.S. §405(6)(D) Negotiations with MVEA

- A. Action as a result of Executive Session

VIII. Committee Meetings

- A. Curriculum – February 11th – 5:00 p.m. – Central Office or Google Meet

IX. Board Meeting – March 4th @ 7:00 p.m. – Central Office or Google Meet

X. Region 8 Board Meeting – February 24th @ 7:00 p.m. – Zoom

XI. Adjourn

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

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Karen Brackett, Director of Special Services

Board of Directors Meeting Thursday, January 21, 2021 Central Office or Google Meet 7:00 p.m.

Join by Computer: Audio and Visual
meet.google.com/ibn-mvvy-pex

or

Join by phone: Audio Only
(US)+1 434-886-0076 PIN: 745 198 266#

School Board Members: Erik Amundsen, Sara Andrews, Guy Bourrie, Melissa Ehle, Morgan Hynd, Danny Jackson, Randy Kassa, Lynda Letteney, Sandra O'Farrell, Brooke Simmons, Matthew Speno, Julie Swindler, Emily Trask-Eaton, Melvin Williams, Robert Williams

Student Representatives: Sean Sebrey, Owen Weber

Minutes

I. Call to Order 7:00

- A. Pledge of Allegiance
- B. Declaration of Quorum 945 to 945
- C. Note Absences - None
- D. Additions/Adjustments to the Agenda - None

II. Presentations

Chloe Maxmin – Maine State Senator District #13

III. Consent Agenda – Approve Minutes of January 7, 2021

Motion: Melvin Williams

Second: Morgan Hynd

Vote: 812-0-128

(Guy Bourrie, Lynda Letteney)

IV. Superintendent and/or Chair Reports

- A. Superintendent's Report
- B. Board Chair's Report
- C. Business Manager's Report
- D. Student Representative Report

V. Reports from Schools

VI. Audience with the Public

VII. Action Items

- A. Move that all of our schools open for five days a week
Motion: Guy Bourrie Second: Melissa Ehle

Modify motion to use original wording in action item A
Approve changes in in-person instruction following required health and safety measures

- Friendship Village School from 4 days per week to 5 days per week
- Prescott Memorial School maintain 4 days per week
- Miller School from 2 days per week to 4 days per week when required health and safety measures can be met
- Union Elementary School from 2 days per week to 4 days per week
- Warren Community School from 2 days per week to 4 days per week
- Medomak Middle School from 2 days per week to 4 days per week
- Medomak Valley High School from remote to 4 days per week
- Maintain individualized schedules for students in special populations
- Maintain remote learning option for the remainder of the school year

Motion to move the question
Motion: Guy Bourrie Vote: 629-274-0

Motion: Guy Bourrie Second: Melissa Ehle Vote: 872-73-0
(Emily Trask-Easton)

- B. Approve donation valued at over \$1,000 from Mexicali Blues for child face masks
Motion: Lynda Letteney Second: Melvin Williams Vote: 945-0-0

- C. Approve two donations valued at over \$1,000 from Jason Mahoney and Bank of America to purchase new cheering mats for MVHS
Motion: Melvin Williams Second: Erik Amundsen Vote: 945-0-0

- D. Approve donation valued at over \$1,000 from Waldoboro United Methodist Church to pay lunch balances at Medomak Valley High School
Motion: Guy Bourrie Second: Brooke Simmons Vote: 945-0-0

- E. Approve policy for 1st read
1. GCOA – Supervision and Evaluation of Professional Staff
2. GCOC – Evaluation of Administrative Staff
Motion: Matthew Speno Second: Brooke Simmons Vote: 945-0-0

- F. Approve policy for 2nd read
1. EBCE – School Closings and Cancellation
Motion: Mathew Speno Second: Brooke Simmons Vote: 945-0-0

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1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Christina Wotton, Director of Instruction

Karla Miller, Business Manager
Karen Brackett, Director of Special Services

To: Members of the Board of Directors
From: Steve Nolan
Date: January 29, 2021
Subject: Board Agenda for February 4, 2021

- I. Call to Order
- II. Presentations
- III. Consent Agenda
- IV. Superintendent and/or Chair Reports



A. Superintendent's Report

- 1. Resignation:
Linda Jones - Educational Technician - Medomak Middle School

Retirements:

Cherie Hunter – Teacher – Medomak Middle School
Larry Jensen – Teacher – Medomak Valley High School
Neil Lash – Teacher – Medomak Valley High School
Libbie Winslow – Teacher – Medomak Middle School

- 2. [COVID-19: Maine Data](#)

Lincoln and Knox counties remain categorized “green” as of January 29th.

Categorization as “green” suggests that the county has a relatively low risk of COVID-19 spread and that schools may consider in-person instruction, as long as they are able to implement the required health and safety measures. Schools in a “green” county may need to use hybrid instruction models if there is insufficient capacity or other factors (facilities, staffing, geography/transportation, etc.) that may prevent full implementation of the health and safety requirements.

The number of new cases in the last 30 days in schools per school staff and students is 34, compared to 116 per capita statewide, less than 30% of the statewide rate.

The advisory will be updated on February 12th.

3. Karen Pike and I continue to meet with principals and directors for budget planning.
- V. Reports from Schools
 - V. Audience with the Public
 - VI. Action Items
 - A. Approve two temporary remote learning coordinator/teacher positions for Medomak Middle School

You will be asked to approve creating two remote teaching positions.
 - B. Approve teacher nomination

You will be asked to approve a teacher nomination. Please review the teacher hiring information included in this Board packet.
 - C. Approve one temporary remote learning K-8 special education teacher position

You will be asked to approve creating one special education remote teaching position.
 - D. Approve four temporary tutor positions for Medomak Valley High School

You will be asked to approve creating tutor positions to support student learning.
 - E. Approve four temporary recess/lunch duty coverage positions for Miller School

You will be asked to approve creating positions to supervise students during lunch/recess.
 - F. Approve policies for 2nd read

You will be asked to approve the policies included on the agenda. These policies were included in the previous Board packet.
 - VIII. Executive Session 1 M.R.S. §405(6)(D) Negotiations with MVEA
 - IX. Committee Meetings
 - X. RSU 40 Board Meeting
 - XI. Region 8 Board Meeting

XII. Adjourn

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Steve Nolan, Superintendent
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

February 4, 2021

To: School Board Members
From: Karen Pike, Business Manger
Re: Board Report for Business Office, Facilities, Food Service and Transportation

Business Office

- Next school year budget
- New ESSER fund

Facilities

- Phase 3 of MVHS/MMS campus project
- Pneumatic control compressors -Miller and Union Elementary School
- Facility building

Food Service

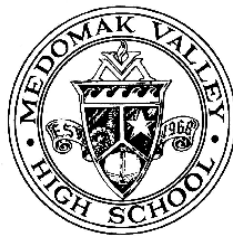
- Preparing for in-person students 4 and 5 days

Transportation

- Preparing for in-person students 4 and 5 days

Medomak Valley High School

320 Manktown Road
Waldoboro, Maine 04572
Office: (207) 832-5389
Guidance: (207) 832-7270
Fax: (207) 832-2280



Linda M.D. Pease, Principal
Tamra S. Philbrook, Assistant Principal
Matthew S. Carlson Assistant Principal
Matthew J. Lash, Athletic Director

January 28, 2021

Staff Updates/Information:

- We are in the process of planning for the spring season, which as of now, begins with tryouts on March 29th. Pitchers and Catchers would begin on March 22nd.

Student Updates/Information:

- MVHS Cheering is very busy practicing five days a week in preparation for their KVAC and MPA virtual State Championship competitions. The KVAC Championship will be aired March 13th and the MPA on March 27th. Each school's squad will perform/record their routine in their own gym on an assigned date and the routine will be verified by school administration. All routines will then be submitted, judged and aired on the above dates.
- MMS Cheering began on January 11th and is practicing two days week and will also participate in two March invitational competitions. A similar process will be used for the state-wide middle school competitions.
- MMS Basketball teams started in-person skills and drills on January 4th. Each of the four teams practice three days a week. Their season concludes on February 12th. They have been progressively building up from conditioning and individual skill development to team and competitive drills. We are planning intra-squad scrimmages in the last week of the season.
- The MPA Wrestling Committee meets on February 3rd to determine the final plan for the 2021 High School Wrestling season. Currently as a high-risk sport, we cannot have a traditional season as wrestlers cannot grapple. The Middle School Pine Tree Wrestling League made the very difficult decision last week to cancel the 2021 season, which impacts our MMS wrestlers.
- Our MVHS Basketball teams have completed three games vs. Oceanside, Belfast, and Boothbay. We have nine more dates on our schedule. All home games can be watched via livestream at www.LCTV.org or the MVHS All-Sports Boosters Facebook page.
- We are also in the process of determining our plan for a March Unified Basketball season.

Staff & Student Recognition:

- I would like to thank all of our coaches for their efforts so far this season on behalf of our winter student-athletes. On top of working to develop student-athletes and their programs, they are required to follow numerous new COVID-19 protocols and guidelines in order to safely practice and compete. Thank you to Heather Simmons, Ryan McNelly, Jennifer Hatch, Nick DePatsy, Micah Williamson, Paul Berube, Leanne Benner, Andrea Williamson, Troy Smith, Pat Delahanty and Cameron Martin. I would also like to thank

our Athletic Trainer Lynsey Carr who on top of her daily AT duties, has taken a lead role in daily facility and equipment disinfecting.

- Many thanks to our Transportation Director Ernie Vannah for helping to make this season possible, especially during a time when the availability of bus drivers continues to be a challenge. Everyone in the MVHS Athletic Department thanks you and the drivers!
- Without the support of Facilities Director Brian Race, Head Custodians Lois Anderson, Kim Wellman, and their staff at both schools, we would not be able to make this happen. Thank you to all of our custodial staff for keeping our schools clean and ready to go each day.
- Lastly, I would like to thank MVHS teachers and coaches Kevin Richardson and Ryan DiPompo for their willingness to work the clock again this winter at home basketball games. As we know, this is not a normal season, and they are both vital to the success of it.

Other:

- Thank you Jason and Jodie Mahoney, and Jason's employer Bank of America, for their very generous donations in order to purchase six new cheering mats at Medomak valley High School!
- I have also included the MVHS Home Basketball Game Information and Protocols Sheet that was sent to all coaches, athletes, parents, media, staff, officials, and visiting schools. It is also posted on our Athletics website.

Medomak Valley High School Home Basketball Game Information & Protocols

Masks: All athletes, coaches, officials, game management staff, print/radio media, livestream staff, and any other personnel must wear a mask for their entire time in the school building, other than when getting a drink or changing masks. All must be socially distanced from others while getting a drink and changing masks. It is recommended that each school's teams have extra disposable masks available.

Sanitizer: Teams should bring their own hand sanitizer for their bench, but extra bottles will be available for bench areas and the scorer's table. It is expected that players will use it regularly, especially when they are removed from the game. A bottle will also be placed at entrance/exits for all to use.

Bench Areas: Team chairs will be set up six feet apart. Please Do Not move them. When teams arrive to their bench area, each coach and player should place their bag/belongings at their seat and should also keep that same chair for the entirety of the game. Team bags and individual water bottles should be within reach of the chair. It is expected that coaches will monitor their bench area and help players practice social distancing and wear masks properly.

Water Containers: Each player from both schools are required to bring their own water container. If players need to refill, they can do so by using the touchless water fountain in the locker room hallway directly behind the team benches.

Social Distance: Athletes and Coaches should attempt to maintain six feet of social distance as much as possible while in the bench area during timeouts, halftime and also during warm-ups.

Building Access: No teams will be allowed into the gym without approval from the Athletic Director in order to stay below the 50-person limit and to make sure proper disinfecting has taken place between games. Visiting team personnel, officials, and media will enter and exit the school through the front gym lobby. Home team personnel will enter and exit through the double doors in the back locker room hallway entrance.

Locker rooms: Teams will not have access to a locker room for changing. Teams should arrive with their uniforms on under their sweats/warm-ups. The home teams will use the varsity locker rooms as a restroom. Visiting teams will use the front gym lobby restrooms. Both schools' teams will stay in the gym during pre-game and half-time talks. If any home athlete must change after school, it will be done one at a time in the varsity locker rooms.

Visiting Team Waiting Area: Visiting teams are asked not to arrive earlier than 45 minutes before game time. Team members not playing will be in a holding area in the school café. Players are asked to remain seated and must be supervised by the visiting coach. A public bathroom is available near the cafe. We hope to be able to stream games in the café.

Home Game Arrival/Departure: MVHS players are asked not to arrive earlier than 45 minutes before game time and will wait socially distanced in the weight room lobby until the gym is cleared and disinfected. Once a game is completed, any players not playing in the next game are required to leave the school. Any swing players will have to leave the gym while disinfecting is taking place.

Disinfecting of Equipment: Game management staff will disinfect the game ball prior to each game and at half-time. Team chairs will be wiped down after each game. Both schools will be issued a rack of balls that will be disinfected after pre-game warm-ups, half-time, and at the conclusion of the game.

Scorers' Table: The home clock operator will be the only person at the scorers table. Additional tables will be available to the right and left for each teams' book keeper in order to maintain distance.

Bleachers: Bleachers will be pulled out on the east side of the gym and will only be used by media, live streaming personnel and game officials.

Media: All media personnel are required to notify their attendance at a MVHS home game the day before to allow for planning. Please contact Matt Lash at 542-1475 or matthew_lash@msad40.org. Media are also required to self-screen prior to arrival. Media will have access to the public restrooms in the front lobby. Media and coaches must remain socially distanced when any pre or post-game interviews occur.

Livestreaming: All home MVHS games will be livestreamed on www.LCTV.org. Play by play will be provided for varsity games only. The link will also be on the MVHS All-Sports Boosters Facebook page.

Pre-Game: Starting line-ups will be introduced and the national anthem played before varsity games only. Teams will have 15 minutes of warm-up time.

Half-time: Both teams are required to stay in the bench area during the 10 minute half-time.

Spectators: Per the State Agencies and the Maine Principals' Association for the 2021 winter season, no spectators will be allowed to attend home or away basketball games. All home games will be live streamed.

Game Officials: Game officials will enter the gym through the front lobby entrance and will be allowed to sit socially distanced on the front row of the bleachers when necessary. Officials should arrive at MVHS in their game attire as we will not be able to provide a changing area before or after the game.

RSU 40 Self-Screening: Below are the questions that everyone in attendance at each game must ask themselves prior to attending. If you have any symptoms, you are required to stay home.

1. With-in the past 24 hours, have you had a fever (100.4 and above) or used any fever reducing medicine?
2. Do you feel sick with any of the common symptoms consistent with COVID-19 (such as cough, shortness of breath, difficulty breathing, sore throat, loss of taste and/or smell)?
3. Have you been in close contact with a person who has COVID-19?
4. Have you traveled outside the state in the past 14 days?

Attendance: Rosters must be provided for each game for possible contact tracing. The Athletic Director will record attendance for each game that includes everyone in the gym.

Booster Booth/Food Sales: The MVHS All-Sports Booster booth will not be available during the 2021 Basketball Season.

Friendship Village School

23 School Street PO Box 100

Friendship, ME 04547

Phone 832-5057 ~ Fax 832-7389

<http://www.msad40.org/schools/fvs>

Christina M. Labbe, Principal

Elizabeth Prescott, Secretary

January 28, 2021

Staff Updates/Information:

- Haley Mank is taking a class called “Advanced Intervention Method” this semester.
- Cleo Carter will continue to be our sub the rest of the school year. She is currently assisting fourth and fifth grade with remote learners and covering classrooms when teachers are out.

Student Updates/Information:

- We have 75 total students; 63 in-person and 12 remote learners.
- We had a student transition to homeschool this week, now making a total of 8 who opted to be homeschooled this year.
- We have 11 students signed up for the Weekend Backpack program.
- We have at this time 4 students who are switching to remote learning during the month of February due to their families traveling to Florida and will have to quarantine before they can return in March. They will access the classrooms and complete work remotely.

Staff and Student Recognition:

- Thank you to all staff for ensuring a smooth transition back to five days. We are working on ways we can assist each other in the building to provide more time for planning and to assist with remote learners. It truly is a team effort.
- I would like to thank Ernie for all of his hard work with transportation and organizing runs. I would also like to thank Ms. Kitty, our bus driver, for driving both runs for Friendship and thank families and students for being flexible in the transition. We are adjusting as the need arises.
- I would also like to thank Brian Race for attending to needs that arise in our school and for the quick response. Updates on weather and what is being done have been a wonderful change and the communication is greatly appreciated.

Other News:

- We had our security system put in on January 18th. We are hoping this will help us identify individuals who are getting on our roof and/or misusing our grounds after hours.
- We received our Chromebooks and have passed them out to students in grades 4-6. The old Chromebooks will be redistributed to other needs that arise in the district.

Respectful

Responsible

Hardworking

Miller School

Julia Levensaler, Principal
Jamie White, Assistant Principal
145 Kaler's Corner Street
Waldoboro, ME 04572-6000
(207) 832-2103
Fax # (207) 832-2101

Meeting Date: February 4, 2020

Enrollment: 314

Barriers to Reopening: Indoor gathering limit of 50
Limited space in the cafeteria
Not enough space to eat in all classrooms
Making sure staff get contractual lunch
Supervision for students at lunch and recess if fully open

We continue to work on this problem and involve members of different district departments in our planning.

Staff Updates/Information:

- I attended a virtual meeting for Tier III schools about Innovation Grants for up to \$40,000 to be awarded in March. We will work with Christina Wotton on a plan and hope to apply for a grant by the end of February.
- Mrs. White is leading a book study for staff on *Building Resilience in Students Impacted by Adverse Childhood Experiences*.

Student Updates/Information:

- Students in Ms. Shina's room made waffles for Fun Friday.
- Pre K students are learning snow and using it to study science, art and reading.
- Mrs. Creamer, our library ed tech, received new graphic novels including some from the Junior Library Guild and books which filled holes in some series that were missing.

Other News:

- Our new security system has been installed.
- The work on the back exit is complete and looks amazing.
- Our new storage shed has arrived.
- We're waiting for a good snow storm to use our new snowshoes.

Medomak Valley High School
320 Manktown Road
Waldoboro, Maine 04572
Office: (207) 832-5389
Guidance: (207) 832-7270
Fax: (207) 832-2280



Linda M. D. Pease, Principal
Tamra S. Philbrook, Assistant Principal
Matthew S. Carlson, Assistant Principal
Matthew S. Lash, Athletic Director

Report to the RSU 40 Board

1/27/2021

Staff Updates/Information:

- [Medomak Valley High School's Revised Reopening Plan for Students and Families](#)

Student Updates/Information:

- Data: 97 of 546 students are currently always virtual students. As next week unfolds, this number may rise as we hear from families who have not yet declared their intent.
- Video announcements to assist students and families with reopening by Principal Pease have gone out every weekday prior to reopening to in-person learning on Feb. 1, 2021.
 - [Return to In Person Learning!](#)
 - [Reopening: Arrival on 2/1/2021 and Bell Schedule](#)
 - [Six Requirements and Transportation](#)
 - [Lunch](#)
 - [Dismissal and Cleaning of the School](#)

Staff and Student Recognitions:

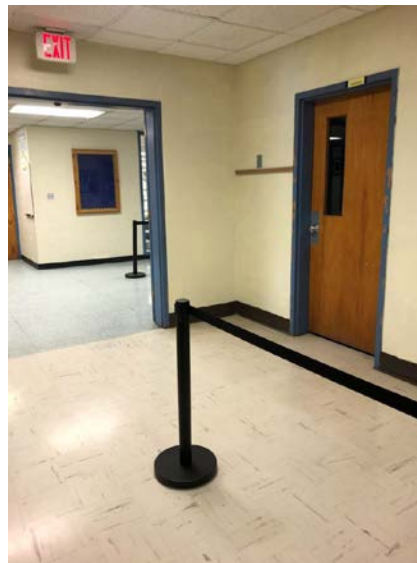
- Grade 9 student, Micaela M. Lorentzen, has earned Gold Key Recognition through the guidance of English Instructor, Heather Webster, from the Scholastic Art and Writing Awards, a recognition that allows her work to be submitted for national writing awards.

Other News:

Photographs of how adjustments have been made with new furniture, signage and equipment.



Lunch areas: cafeteria and library.



Signage and Stanchions

to assist with distancing in hallways.



Typical Classroom.

Prescott Memorial School

100 Waldoboro Road

Washington, ME 04574

Tel. (207) 845-2424 Fax (207) 845-2748

Respectful* * Responsible* *Ready & Safe

Nancy Stover, Principal

Mary Ledger, Administrative Assistant

Administrator Report for Prescott Memorial School

February 4, 2021

Staff Updates/Information

- Several Prescott teachers are streaming remote learners into their classrooms every day. Our remote coordinator works with some students individually but all remote learners are given the opportunity to stream live into their classrooms for instruction.

Student Updates/Information

- Prescott enrollment is at 99 with 88 in-person students and 11 remote learners.
- Prescott students are once again participating in the WinterKids Winter Games! This year the games are not a competition but an opportunity to use the terrific resources provided by WinterKids to keep our students learning, exploring, moving, and staying healthy during the winter months.
- Our in-person student attendance has improved since last year. There were 85 absences in K-6 from September 2019 to January 2020 and there have been 47 absences from September 2020 to January 2021.
- Our office discipline referrals are down 48% compared to a year ago.
- We held a virtual awards assembly for trimester one where 60 students were recognized.
- Thank you to Mt. Olivet Lodge in Washington for another \$1000 donation to our school and to America's Wood Company in Washington for a \$100 donation.

Staff & Student Recognition

- Thank you to substitute Lisa Goss and Kieve Educator in Residence Phyllis Sabattis for their tremendous efforts and support. Their willingness to do whatever is asked to help students and our school is greatly appreciated.

Union Elementary School

1070 Heald Highway

Union, ME 04862

Phone 785-4330 Fax 785-4844

<http://www.msad40.org/schools/union/>

Susan D. Hoxie, Principal

Allison Davis, Administrative Assistant

February 2021

Staff Updates/Information

- Teachers participated in data meetings on Wednesday January 13th and January 20th.
- Teachers have worked very hard to meet the needs of in-person and virtual learners. They have continued to provide both synchronous and asynchronous instruction to students.
- The staff have prepared for students to return to four days of in person school.

Student Updates/Information

- Six virtual students plan to return to in person learning this month.
- As of February 1, 2021 there will be 101 in person learners and 23 virtual students.
- Fifth grade students are learning how to use informational text features in their own writing pieces.
- There were 0 office referrals in the month of January.

Staff & Student Recognition

- February 1st-February 12th will be “Color Days” at Union Elementary School as a fun way to celebrate being all together again.
- Second grade hosted the virtual school assembly that was held on January 29th. We focused on the changes as we prepared for our return to school and our monthly value of Friendship.

Other News

- A fond farewell to Bob Steinmeyer, RSU 40 school bus driver since 1983. He will be missed by the students and staff.
- Thank you to Michele Cooney, school nurse, for keeping families informed about all things COVID-19.
- Thank you to Allison Davis, administrative assistant, for going above and beyond to keep Union Elementary School running smoothly during this time of change.

Warren Community School

117 Eastern Rd, Warren Me, 04864
(Tel) 207- 273 - 2001 (Fax) 207-273-3207



Justin Kangas
Principal

Cherrie Laperriere
Assistant Principal

01/14/2020

Staff Updates/Information:

We are still looking for an Ed Tech II position to be filled. We hopefully will be interviewing next week.

Student Updates/Information:

Enrollment Numbers			
Pre-K	17	Third Grade	51
Kindergarten	31	Fourth Grade	40
First Grade	53	Fifth Grade	46
Second Grade	38	Sixth Grade	44

Staff and Student Recognition:

I would continue to give huge props to our custodial staff who have taken on more responsibilities this year. They continue to be responsive to our school's many needs our school has with the most positive attitudes. Our teachers and ed techs go above and beyond every day and throughout a stressful and unique time, they have maintained high morale, flexed their creative muscles and put forth a tremendous effort. I would also like to give a huge shout out to our many staff that regardless of their concerns for their own safety, are in situations where they have students that necessitate situations where staff cannot remain socially distanced. They understand their kids needs and set aside their concerns to give the students what they need.

Also a big shout out to my assistant principal Mrs. LaPerriere for holding down the fort this week while I have been recovering from surgery.

Other News:

Next week is going to be huge. We will have full time students four days a week. We are nervous. We are excited. We are optimistic. We have an amazing staff with great hearts. They have been working tremendously hard to prepare for this and I know, just like in the fall, that we are going to pull it off and we will be able to overcome whatever obstacles come our way.

RSU 40 New Hire and Change of Status
Professional Staff

Date: 01/29/2021

Administrator: Katherine Race

Effective date: 02/05/2021

Employee name: Kelsey Book

Position: Temporary Remote Teacher-Science

Type of Change: New Hire

FTE: 1

Replacing: New Position

School: Medomak Middle School

Department: Regular Instruction

Certification: 395 Life Science (7-12)

Type of certification: Conditional

Highest degree: BA

Year: 1

Salary Amount: \$40,450 prorated based on start date

Funding source: 2690-1100-1000-51010-010

References checked by: Katherine Race

Business Manager Approval: _____

Superintendent Approval: _____

Met with Superintendent: February 3, 2021

Scheduled for Board Approval: February 4, 2021

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Steve Nolan, Superintendent
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Karen Pike, Business Manager
Karen Brackett, Director of Special Services

Facilities/Transportation Committee

Thursday, November 19, 2020

Central Office

4:00 p.m.

Committee Members: Erik Amundsen, Morgan Hynd, Sandra O'Farrell, Karen Kunesh
Julie Swindler, Bob Williams

Ex-Officio Members: Danny Jackson/Board Chair, Brian Race/Facilities Director, Karen
Pike/Business Manager, Steve Nolan/Superintendent, Ernie Vannah/Transportation
Director

Minutes

- I. **Call to Order 4:00**
 - A. Declaration of Quorum - 6 of 6
 - B. Note absences
 - C. Additions/ Adjustments to the Agenda

- II. **Consent Agenda** --Approve minutes of October 15, 2020
Motion: Bob Williams Second: Erik Amundsen Vote: 6-0-0

- III. **Action Items**

- IV. **Other Items**
 - A. Facilities
 - i. Miller School Exit Road completion
 - ii. O2Prime air purification system update
 - iii. Tree cutting and ditching at MVHS/MMS campus
 - iv. Walk off mats for the district
 - v. CCTV systems
 - B. Other

- V. **Adjourn 4:21**

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REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

Finance Committee Meeting Thursday, November 19, 2020 Central Office/Google meeting 5:30 p.m.

Committee Members: Sara Andrews, Guy Bourrie, Melissa Ehle, Karen Kunesh, Lynda Letteney, Sandra O'Farrell and Matthew Speno

Ex-Officio Members: Danny Jackson/Board Chair, Steve Nolan/Superintendent, Karen Pike/Business Manager

Minutes

- I. Call to Order 5:31**
 - A. Declaration of Quorum – 7 of 7
 - B. Note absences
 - C. Additions /Adjustments to the Agenda

- II. Consent Agenda – Approve minutes of October 15, 2020**
Motion: Guy Bourrie Second: Matthew Speno Vote: 4-0-3
(Karen Kunesh, Melissa Ehle, Lynda, Letteney)

- III. Sign Warrants-N/A until in person meetings per board**

- IV. Financial Reports**

- V. Action Items**

- VI. Other Items**
 - A. Audit Update
 - B. Food Service
 - C. COVID Fund invoices – Sara requested a list of spending by detail
 - D. Budget Process

- VII. Adjourn 6:43**

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Steve Nolan, Superintendent
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

Curriculum Committee Meeting Thursday, December 10, 2020 Virtual or at Central Office 5:00 p.m.

Join by Computer: Audio and Visual
meet.google.com/ubi-enjt-cmn

or

Join by phone: Audio Only
(US) +1 302-643-2539 PIN: 961 428 283#

Committee Members: Sara Andrews, Erik Amundsen, Morgan Hynd, Emily Trask-Eaton, Bob Williams and Melvin Williams

Ex-Officio Members: Danny Jackson/Board Chair, Steve Nolan/Superintendent, Christina Wotton/Assistant Superintendent and Linda Pease/Principal Medomak Valley High School

Guests: Angela Arteaga, Justin Catapano-Kangas, Alexis Saba, Rebekah Smith, Elizabeth Simmons and Sarah Matari

Minutes

I. Called to Order 5:04 p.m.

- A. Declaration of Quorum
- B. Note Absences – Emily Trask - Eaton
- C. Approve Minutes from November 12, 2020
Motion: Danny Jackson Second: Melvin Williams
The Committee voted unanimously to approve.

II. Action Items

III. Other Items

- A. Diversity, Equity and Inclusion in RSU 40 (45 min.)
 - i. Sarah Matari, Program Manager, Institutional Implementation of Restorative Practices and Alexis Sab, Program Manager for School Equity Maine Youth Action Network.
 - a) Sarah shared background information about restorative justice and how RJP works with schools to train educators and administrators in restorative justice practices. Sarah shared that restorative circles are complementary to DEI trainings.
 - b) Examples of other school communities success
 - c) Opportunities for RSU 40 families, students and staff to support diversity, equity and inclusion

- ii. Justin Kangas, Warren Community School Principal shared about his experience training in Restorative Practices last year
 - a) Justin participated in RJP's 42 hour training and found it transformative. He found their framework to be authentic and flexible. As they have built a stronger sense of community at WCS, they have become more comfortable with addressing conflict and are able to do that more in the moment. Justin shared that restorative justice is very intentional and it is best to experience it first through training in order to understand how it works. Everyone who participates in RJ has an opportunity to speak and everyone's voice is heard if they want to be heard. Justin found that it allowed people to make connections more quickly. It is a good framework for addressing equity in schools. Before COVID, Justin was able to try the circles with volunteer staff and the staff found it very helpful and they were able to see their colleagues in a different light. Staff needs to be committed to the process before engaging students into the process.

 - iii. Rebekah Smith and Elizabeth Simmons, two parent leaders in our community share their experience, knowledge and desire for RSU 40
 - a) Parent Recommendations for RSU 40: Offer implicit bias training, improve curriculum so students have a better understanding of history from all perspectives, and provide diversity training for staff.

 - iv. Christina Wotton will share our survey results from the 40/40 Feedback Survey around diversity group interest.
 - a) Christina shared the save the date for the DEI meeting on January 12th from 5:30-6:30. All Committee members are invited to attend.

 - v. Next Steps for RSU 40
- B. Second Step Curriculum – what it looks like in kindergarten
- i. Video of Darci Campbell, FVS Kindergarten Teacher
 - a) This was not viewed and will be sent to Committee members to watch on their own.
- C. +/-Delta Exercise (5 min.)

IV. Adjourn 6:30 p.m.

Curriculum Committee Norms:

- Start and end meetings on time
- Follow the agenda
- Maintain positive intentions for each meeting
- Listen respectfully without side conversations and be open to different opinions
- Ensure evidence-based decision-making with students at the forefront of all decisions

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Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, aftershave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment safe.



**REGION 8 COOPERATIVE BOARD MEETING (via Zoom)
December 16, 2020**

The regularly scheduled meeting of the Region 8 Cooperative Board was held on December 16, 2020.

Those in attendance were:

CSD	Tori Manzi, Bob Duke, Marcus Mrowka	(69.62/ea.)
Islesboro	John Gorham	(11.94)
RSU 13	Bill Pearce, Joseph Steinberger, Loren Andrews, Gerald Weinand	(77.82/ea.)
SAD 40	Danny Jackson, Seth Hall, Randy Kassa	(77.89/ea.)
SAD 7	Jerry White	(7.49)
SAD 8	Yvonne Thomas	(24.58)
St. George		(54.68)

Bobby Deetjen, Director; Sherry Moody, Business Mgr., Kristy Hastings, Student Services Coord.

Absent – Matthew Speno, Alane Kennedy, Diego Guterrez

Bob Duke, Chair, opened the regular meeting at 7:02 P.M. **Total weighted votes: 728.19**

PUBLIC COMMENT – None

ADJUSTMENTS – None

APPROVAL OF MINUTES

MOTION by White, seconded by Jackson, to approve the minutes of the regular November 18th board meeting

Motion approved

Total weighted votes: 728.19

Andrews(77.82): Absent	Duke(69.62): Yes	Gorham(11.94): Yes
Gutierrez(69.62): Absent	Hall(77.89): Yes	Jackson(77.89): Yes
Kassa(77.89): Yes	Kennedy(54.68): Absent	Manzi(69.61): Yes
Mrowka(69.62): Absent	Pearce(77.82): Yes	Speno(77.89): Absent
Steinberger(77.82): Yes	Thomas(24.58): Yes	Weinand(77.82): Yes
White(7.49): Yes		

Update on School Status

Bobby reported the school reopened on Monday after a deep cleaning on Friday. He reviewed the method of determining close contacts and protocols surrounding Covid-19 containment in our programs. Students feel safe in the school and appreciate their ability to attend Mid-Coast. Yvonne applauded the great work of the staff.

Mission and Vision

Bobby reported that he and Yvonne have met to discuss the process and timeline for the mission and vision. Yvonne discussed the need for the board to work together and do some planning before working on the mission and vision. She suggested forming a smaller ad hoc committee to do some planning over the next six months. The hope is that the current crisis will be over when the board begins the actual process of creating the mission and vision of the school. Loren and Jerry both volunteered to help Yvonne with this endeavor.

COMMITTEE REPORTS

FINANCE

Warrants and Budget

Jerry reported the committee met and reviewed the warrants for November and December and the November 30th financial report. He reviewed the financial report with the board.

MOTION by White, seconded by Andrews, to accept and approve the warrants and budget reports for November and December

Motion approved

Total weighted votes: 728.19

Danny asked if the Coronavirus grant monies would be expended by December 30th.

Andrews(77.82): Yes	Duke(69.62): Yes	Gorham(11.94): Yes
Gutierrez(69.62): Absent	Hall(77.89): Yes	Jackson(77.89): Yes
Kassa(77.89): Yes	Kennedy(54.68): Absent	Manzi(69.61): Yes
Mrowka(69.62): Absent	Pearce(77.82): Yes	Speno(77.89): Absent
Steinberger(77.82): Yes	Thomas(24.58): Yes	Weinand(77.82): Yes
White(7.49): Yes		

POLICY COMMITTEE

MOTION by Pearce, seconded by Jackson, to approve second reading of Policies ACAA-R – Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures (Revised), ACAB-R - Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures (Revised), EEAEAA - Controlled Substances and Alcohol Testing of School Bus Drivers (Revised), EEAEAA-R - Controlled Substances and Alcohol Testing of School Bus Drivers Administrative Procedure (Revised), GBEC - Drug-Free Workplace (Revised), GBJA - Domestic Partner Insurance Coverage (Revised)

Motion approved

Total weighted votes: 728.19

Andrews(77.82): Yes	Duke(69.62): Yes	Gorham(11.94): Yes
Gutierrez(69.62): Absent	Hall(77.89): Yes	Jackson(77.89): Yes
Kassa(77.89): Yes	Kennedy(54.68): Absent	Manzi(69.61): Yes
Mrowka(69.62): Absent	Pearce(77.82): Yes	Speno(77.89): Absent
Steinberger(77.82): Yes	Thomas(24.58): Yes	Weinand(77.82): Yes
White(7.49): Yes		

MOTION by Pearce, seconded by Jackson, to approve first reading of Policies GBGAA-N – Bloodborne Pathogens and Exposure Control Plan form (Delete), GCFB – Recruiting and Hiring of Administrative Staff (Revised), GCFB-R – Recruiting and Hiring of Administrative Staff Procedures (Revised), GCFC – Certification of Staff (Delete), GCGA – Substitute Teachers (Revised), GCI – Professional Staff Development Opportunities (Revised), GCK – Teachers in Sending Schools (Delete), GCO – Evaluation of Represented Staff (Revised), IGA – Curriculum Development and Adoption (Replacing IGA – Curriculum), IHAIA – Alcohol and Controlled Substances Testing for Student Drivers (Delete), IHDC – Adults Attending Day Programs (Delete), IIB – Program Class Size and Review (Revised), IIB-R – Program Capacities (Delete), IJJ – Selection of Educational Materials (Revised), IJJ-E – Citizen’s Challenge of Educational Materials (Revised), ILD – Student Surveys and Marketing Information (Revised), JE – Attendance (Revised), JICH – Student Drug and Alcohol Use (Revised), JICIA – Weapons, Violence and School Safety (Revised)

[Marcus arrived 7:20 PM]

Gerald asked about why we are deleting some of these policies. Bobby advised some of these policies are covered by state statute.

Motion approved

Total weighted votes: 797.81

Andrews(77.82): Yes	Duke(69.62): Yes	Gorham(11.94): Yes
Gutierrez(69.62): Absent	Hall(77.89): Yes	Jackson(77.89): Yes
Kassa(77.89): Yes	Kennedy(54.68): Absent	Manzi(69.61): Yes
Mrowka(69.62): Yes	Pearce(77.82): Yes	Speno(77.89): Absent
Steinberger(77.82): Yes	Thomas(24.58): Yes	Weinand(77.82): Yes
White(7.49): Yes		

Bill reported the committee is planning on meeting on January 4th at 6:00 PM.

PERSONNEL COMMITTEE

Tori discussed the new law about earned paid leave for all employees. The law states an employee will earn one hour of leave for every 40 hours worked. This won't affect employees covered by the negotiated agreement until it expires in 2023. The new rules will be written into the employee handbook for the staff affected (non-negotiated staff, sub teachers and adult ed teachers). Tori advised the main issue will be tracking the hours of staff. Admin is looking into getting a time clock system to track hours. The law goes into effect on January 1st. Next month, the committee will begin looking at the Director's evaluation form.

CURRICULUM COMMITTEE

Seth advised the Committee met today and discussed the role of the committee and formulating what process there is for evaluation of curriculum.

CHAIR UPDATE

Bob did not have a report.

DIRECTOR UPDATE

Bobby advised that Kristy Hastings has been organizing virtual college visits for students. Kristy updated the board on the marketing campaign that includes Instagram and Facebook posts. Gerald asked if the videos are also posted on the MCST website. Kristy is in process of updating the Student Success page on our website. Gerald would like to see all posts on Facebook and Instagram also posted on our schools' official website. Bobby advised that our website is fairly outdated and we are in the process of evaluating the website with the intent to change our media platform in the near future. The board discussed marketing the school and how and where content is posted and how the school communicates with the public. Kristy discussed the student ambassadors program. Seth asked who controls the posting of messages on our social media pages. Bobby reported he has been working with several other tech schools and the DOE on a media campaign for Career and Tech education. They are talking with the same company that produced the videos and commercials for the community colleges. All in all, the campaign will cost \$30K to \$40K and paid for by Perkins funds. Joseph talked about the local radio and cable TV stations to market the school, as well. Seth asked about student media releases. Danny asked about the PLCSS biannual report and how long teachers have to get their classes for their certification. Bobby reported he is discussing new language in Chapter 115 for teachers who have teaching experience. Danny thanked the Admin Team for all their work on policy review.

ADJOURNMENT

Bob declared the meeting adjourned at 8:00 PM.

Next Board Meeting: January

Robert Deetjen, Board Secretary